

KARL-FRANZENS-UNIVERSITÄT GRAZ
UNIVERSITY OF GRAZ
Welcome Center



Guidebook for degree-seeking international students



FOREWORD

I welcome you warmly to the University of Graz. With 32,000 students and 4,000 employees in research, teaching and administration, the University of Graz, which was founded in 1585, is one of the largest, most traditional and innovative universities in Austria. Our range of studies in six faculties is defined by great variety and scope. Currently, students can choose between more than 120 bachelor's, master's, diploma and doctoral programs.



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As a modern place of science, the University of Graz bundles topquality research on an international level in seven core fields. Decades of cooperation with partner institutions from South-East European countries have not only led to the establishment of a “South-East European” focus at our university, but also ensure that the University of Graz consistently develops its central role in South-East Europe.

With the initiation of interdisciplinary partnerships, the University of Graz is an important key-player in Styrian business and research. Styria's largest university is very well linked via NAWI, its successful cooperation program with Graz University of Technology and with Graz University of Teacher Education. Moreover, the University permanently seeks innovative methods to collaborate more strongly on an inter-university level: the BioTechMed platform aims at fostering a closer cooperation between the University of Graz, Graz University of Technology and the Medical University of Graz in the fields of human technology, medicine, pharmacy and psychology.

However, the University of Graz is also aware of its social responsibility. In the frame of the platform “The 7th Faculty, Centre for Society, Knowledge and Communication”, we would like to address people beyond the scope of traditional studies and make university education accessible to the public.

Univ. Prof. Dr. Christa Neuper
Rector of the University of Graz

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UNI ABC

Campus-Map

 campusplan.uni-graz.at

Legend

-  Website available in German only.
-  Study programme available in English.

Imprint

All information has been carefully researched but is without guarantee for completeness and correctness.
Content: Julia Taucher, Office of International Relations/University of Graz based on "Uni Tipps für Studieninteressierte/Erstsemestrige" by 4students - Studien Info Service, Educational and Student Services/University of Graz.
Translation: Andrew Peaston, A&A Peaston www.peaston.com and Julia Taucher/University of Graz.
Design: Simone Lindner & Julia Taucher, University of Graz

About Uni Graz

History of the University of Graz

- ▶ 1585 Archduke Charles II of Inner Austria founds the university with the faculties of philosophy and theology in a Jesuit college.
- ▶ 1778 Foundation of the Faculty of Law.
- ▶ 1782 Transformation into a lyceum, creation of medical-surgical studies.
- ▶ 1827 Re-establishment as the Karl-Franzens-University by Emperor Francis I.
- ▶ 1863 The Faculty of Medicine is established; thus begins the era of a university in its own right.
- ▶ 1895 Opening of the main building on the present campus on which new buildings are built from 1870 onwards.
- ▶ 1897 For the first time women are admitted to the faculty of philosophy of the University of Graz.
- ▶ 1938 17 percent of the teachers, amongst them Nobel laureates Otto Loewi, Viktor Hess and Erwin Schrödinger, as well as some third of the students are expelled by the Nazis for racial, religious and political reasons and driven away.
- ▶ 1949 Histologist Carla Zawisch-Ossenitz is appointed first female full professor at the University of Graz.
- ▶ 1999 The number of students increases to over 32,000, reaching a peak after continually increasing since the 1960s.
- ▶ 2004 The Faculty of Medicine becomes an independent university in the frame of the University Act 2002.
- ▶ 2011 Christa Neuper is elected first female rector at the University of Graz.

Faculties

A faculty represents the main academic fields of a university under which the various study programmes are subsumed. For instance, mathematics, chemistry, biology and physics belong to the Faculty of Natural Sciences, and languages and studies such as history, art history and archaeology belong to the Faculty of Humanities. A faculty is divided into institutes/sub-units, and these are responsible for teaching and research at the University. A faculty is headed by a dean. The University of Graz is composed of six different faculties.

- ▶ Faculty of Catholic Theology (THEOL)
- ▶ Faculty of Law (REWI)
- ▶ Faculty of Business, Economics and Social Sciences (SOWI)
- ▶ Faculty of Arts and Humanities (GEWI)
- ▶ Faculty of Natural Sciences (NAWI)
- ▶ Faculty of Environmental, Regional and Educational Sciences (URBI)

There are also some study programmes which are not allocated to a faculty, as for instance the master's programme in Interdisciplinary Women's and Gender Studies. These are called cross disciplinary.

Your Study Programme

Types of study programmes – forms of study

It takes six to eight semesters to complete a **bachelor's programme** at the University. On top of the basic academic education, there are also practical topics and tasks. After completing the programme, you graduate with a bachelor's degree.

A **master's programme** is an academic and research-led focus in a specialised field. It lasts four or five semesters and can be joined onto a bachelor's degree. You complete a master's programme with a master's degree.

A **diploma programme** provides you with an academic pre-professional education and qualifies you to work in your field. The diploma programme is divided into two or three stages of study and takes eight to ten semesters on average to complete. The only remaining diploma programmes at the University are Catholic Theology and Law. After completing the programme, you will be awarded a diploma degree.

The **teacher training programme** in the "Entwicklungsverbund Süd-Ost" (Burgenland, Carinthia, Styria) consists of a bachelor's and a master's degree and is carried out at universities and teacher training universities. The teacher training programme for general secondary education (new secondary schools, general secondary schools, vocational secondary and tertiary schools) comprises a bachelor's programme of eight semesters (240 ECTS credits) and a master's programme of four semesters (120 ECTS credits). You can either study two teaching subjects or one teaching subject and the specialisation in "**Inclusive education with a focus on special needs**". The specialisation in "**In-depth Catholic Religious Education for Primary Level**" can only be chosen with the teaching subject catholic religion. The master's programme is expected to start in the winter semester 2019/2020. 🏠 www.lehramt-so.at 🇺🇸

You can put together an **individual degree programme** yourself. You have a choice of all the subjects from the bachelor's, master's and diploma programmes. You have to apply for this programme to the dean of studies responsible and submit your studies concept there.

A **joint degree programme** is a programme carried out in co-operation with two or more recognised post-secondary educational institutions. With this kind of programme, you have to acquire a particular number of ECTS credits at one or several partner institutions during a stay abroad. You will receive an internationally recognised degree which differs according to the programme. Uni Graz also offers **double degree programmes**.

To pursue a **doctoral programme** you have to have a diploma or master's degree (or equivalent). Doctoral programmes are composed of one stage of studies lasting six semesters and are completed with an oral examination or thesis defence. Depending on the doctoral programme, either the academic degree of "Doctor" or "Doctor of Philosophy" (PhD) is awarded.

A list of the **complete range of study programmes** at the University of Graz can be found on our website:

🏠 studien.uni-graz.at/en

Study Programmes

Study Programmes Overview

Faculty of Arts and Humanities	BA	MA	DP	DOC
Ancient History and Classical Antiquities	●	●		
Archaeology	●	●		
Art History	●	●		
Bosnian/Croat/Serbian	●	●		
Conference Interpreting		●		
Digital Humanities		●		
English Studies/American Studies	●	●		
European Ethnology	●	●		
German Language and Literature	●	●		
Greek	●	●		
History	●	●		
Interpretation		●		
Latin	●	●		
Linguistics	●	●		
Musicology	●	●		
Philosophy	●	●		
Political, Economic and Legal Philosophy (PELP)		●		
Romance Studies (French)	●			
Romance Studies (Italian)	●	●		
Romance Studies (Spanish)	●			
Russian	●	●		
Slovenian	●	●		
Transcultural Communication	●			
Translation and Dialogue Interpreting		●		
Translation		●		
Doctoral Programme of Philosophy*				●
Faculty of Natural Sciences	BA	MA	DP	DOC
Advanced Materials Science (NAWI Graz)		●		
Behavioural Physiology		●		
Biochemistry and Molecular Biomedicine (NAWI Graz)		●		
Biology	●			
Biotechnology (NAWI Graz)		●		
Chemical and Pharmaceutical Engineering (NAWI Graz)		●		
Chemistry (NAWI Graz)	●	●		
Earth Sciences (NAWI Graz)	●	●		
Ecology and Evolutionary Biology		●		
Environmental System Sciences/Natural Sciences-Technology (NAWI Graz)	●	●		
Geospatial-Technologies (NAWI Graz)		●		
Mathematics (NAWI Graz)	●			
Mathematics (NAWI Graz)		●		
Molecular Biology (NAWI Graz)	●			
Molecular Microbiology (NAWI Graz)		●		
Pharmaceutical Sciences	●			
Physics (NAWI Graz)	●			
Physics (NAWI Graz)		●		
Plant Sciences (NAWI Graz)		●		
Psychology	●	●		
Space Sciences and Earth from Space (NAWI Graz)		●		
Technical Chemistry (NAWI Graz)		●		
Technical Physics (NAWI Graz)		●		
Doctoral Programme of Natural Sciences				●

Faculty of Catholic Theology	BA	MA	DP	DOC
Catholic Religious Education		●		
Catholic Theology			●	
Fundamentals of Theology**	●			
Religious Studies (starting 2019/20)**		●		
World Religions		●		●
Doctoral programme Catholic Theology				●
Faculty of Law	BA	MA	DP	DOC
Law			●	
PhD Law and Politics				●
Doctoral programme of Law				●
Faculty of Social and Economic Sciences	BA	MA	DP	DOC
Business Administration	●	●		
Business Education and Development		●		
Economics	●			
Political and Empirical Economics*		●		
Sociology	●	●		
Doctoral programme of Social and Economic Sciences				●
Faculty of Environmental and Regional Sciences and Education	BA	MA	DP	DOC
Adult and Continuing Education		●		
Applied Physical Geography and Mountain Research		●		
Education	●			
Environmental Systems Sciences Business Administration	●			
Environmental Systems Sciences Geography	●	●		
Environmental System Sciences Economics	●	●		
Environmental Systems Sciences Sustainability Management		●		
Geography	●			
Geospatial-Technologies (NAWI Graz)		●		
Inclusive Education		●		
International Master's Programme in Industrial Ecology		●		
Social Pedagogy		●		
Sports Science and Kinesiology	●	●		
Sustainable Urban and Regional Development		●		
Doctoral Programme of Philosophy - Faculty of Environmental and Regional Sciences and Education				●
Interdisciplinary Doctoral Programme - Faculty of Environmental and Regional Sciences and Education				●
Doctoral Programme of Natural Science - Faculty of Environmental and Regional Sciences and Education				●
Interdisciplinary Studies	BA	MA	DP	DOC
Applied Ethics		●		
Global Studies		●		
Interdisciplinary Women's and Gender Studies		●		
Doctoral School Teaching Methodology				●
Teacher Training Programme for Secondary Level General Education Subjects	BA	MA	DP	DOC
Biology and Environmental Protection	●			
Bosnian/Croat/Serbian	●			
Chemistry	●			
Descriptive Geometry***	●			
English	●			
French	●			
Geography and Economics	●			

Teacher Training Programme for Secondary Level General Education Subjects	BA	MA	DP	DOC
German	●			
Greek	●			
History, Social Studies and Political Education	●			
Informatics***	●			
Italian	●			
Latin	●			
Mathematics	●			
Movement and Sports	●			
Music Education - Instruments***	●			
Music Education***	●			
Nutrition,Health and Consumption	●			
Physics	●			
Psychology, Philosophy	●			
Religious Education - Catholic	●			
Russian	●			
Slovenian	●			
Spanish	●			
Specialisation In-depth Catholic Religious Education for Primary Level	●			
Specialisation Inclusive Education with a Focus on Special Needs	●			

Joint Degree and Double Degree Programmes	BA	MA	DP	DOC
Double Degree: Empirical Economics		●		
Double Degree: International Joint Master's Programme in Industrial Ecology		●		
Double Degree: Political, Economic and Legal Philosophy (PELP)		●		
European Joint Master's Degree in English and American Studies		●		
Joint Master's Programme Translation		●		
Global Studies on Management and Information Science (GLOMIS)		●		
Interdisciplinary Joint Master's Programme in South Eastern European Studies		●		
International Joint Master's Programme in Cultural Sociology		●		
Joint Degree Master's Programme Gender Studies		●		
Joint Degree Master's Programme in Jewish Studies - History of Cultures of the Jews		●		
Joint Degree Master's Programme History of South-Eastern Europe		●		
Joint International Master's Programme in Sustainable Development		●		
Joint Master's Degree Medieval and Early Modern German Studies		●		

Legend
 BA=Bachelor's programme | MA=Master's programme | DP=Diploma programme | DOC=Doctoral programme |
 Study programme available in English | * Specialisation available in English | ** Part-time degree |
 *** Subject can be chosen as part of the study programmes of the Entwicklungsverbund Süd-Ost.

NOTE:
 The study programmes offered at the University of Graz are subject to change. This brochure is updated on an annual basis.

Study Programmes from A-Z

Adult and Continuing Education Master's programme

The degree focusses on central areas of application and research in adult and continuing education, taking into account social, economic and political frame conditions. Taking into account recent research, the master's programme offers insights into historical contexts, theoretical and practical concepts, organisational structures and forms, societal developments, teaching and learning processes for adults as well as project and management structures.

Advanced Materials Science Master's programme

The English language master's programme in advanced materials science is provided in cooperation with Graz University of Technology as part of NAWI Graz. The degree is strongly interdisciplinary, focussing on materials and their properties. Students receive more in depth training in their chosen specialisation. The following focus areas are available in the degree programme: 'Metals and Ceramics', 'Semiconductor Processing and Nanotechnology' or 'Biobased Materials'.

Ancient History and Classical Antiquities Bachelor's programme

The subject's main focus lies on Greek and Roman antiquity, while also including ancient Oriental civilisations, Egypt and ancient peripheral civilisations. The aim of the bachelor's programme is to provide students with basic knowledge of history (political events, economic and social developments) as well as material and intellectual heritage (ancient sources and monuments) of ancient civilisations.

Ancient History and Classical Antiquities Master's programme

The master's programme Ancient History and Classical Antiquities enables students to enhance their basic knowledge obtained in the bachelor's programme concerning events and developments in the Greek-Roman period of Antiquity from the 3rd millennium B.C. to the 6th century A.D. while also developing their knowledge of the entire known Ecumene (Ancient Orient, Egypt, peripheral civilisations). The master's programme teaches students specialised methodical skills as well as source skills in the field of both ancient sources and specialised literature.

Applied Ethics Master's programme

The master's programme Applied Ethics deals with basic questions of practical philosophy that methodically and systematically investigate human action and its underlying principles. The programme offers a basic education in philosophical ethics and specialisation in two of the following areas: Education: ethics instruction in middle and secondary schools Health: medical and nursing ethics, Business & society: business and social ethics

Applied Physical Geography and Mountain Research Master's programme

The subject of Archaeology (Classical and Roman Provincial Archaeology) sees itself as the science of the material heritage of ancient Mediterranean civilisations as well as of other cultures under their influence. Besides monument studies (architecture, painting, sculpture, ceramics, etc.) the programme pays special attention to the provision of practical subject-specific matters (digs, prospection, preparation of findings, methods of field archaeology, museum work etc.).

Archaeology Bachelor's programme

The subject of Archaeology (Classical and Roman Provincial Archaeology) sees itself as the science of the material heritage of ancient Mediterranean civilisations as well as of other cultures under their influence. Besides monument studies (architecture, painting, sculpture, ceramics, etc.) the programme pays special attention to the provision of practical subject-specific matters (digs, prospection, preparation of findings, methods of field archaeology, museum work etc.).

Archaeology Master's programme

The master's programme Archaeology extends, enlarges upon and specialises students' knowledge of cultural artifacts of Greek and Roman civilisations including cultures under the influence of the Roman Empire. Methods used to access, classify and publish monuments are conveyed and practical skills fostered. Individual focuses enable students to specialise either in Classical or Roman Provincial Archaeology.

Art History Bachelor's programme

The subject of Art History deals with all past and present cultural expressions of a visual nature. Besides the classical epochs of Occidental art, it also includes Early Christian and Byzantine art as well as non-European art and new media (photography, film and electronic media). Besides art theory and methodology, this course also comprises technology and material studies, monumental preservation, museology and exhibition science.

Art History Master's programme

The master's programme Art History enhances and deepens basic knowledge of monuments, specialist methods and theories as well as practical knowledge of preservation and collection already acquired in the bachelor's programme. The students' scientific research profile will be enhanced and their expertise is specialised, deepened and diversified. In addition to factual knowledge of art, this programme includes training in dealing with relevant subject-specific and theoretical literature.

Behavioural Physiology Master's programme

The master's programme sees itself as a specific theoretical and practical training in the fields of animal and behavioural physiology. The programme covers immunobiology, ecotoxicology, animal husbandry and animal testing, neurobiology, social behaviour as well as physiology and behaviour. Essential practical skill sets for the professional world will be developed with the help of laboratory, open land and statistical methods.

Biochemistry and Molecular Biomedicine Master's programme

The master's programme Biochemistry and Molecular Biomedicine is offered in co-operation with Graz University of Technology within the framework of NAWI Graz. This programme has an interdisciplinary focus, as it combines biology, medicine and chemistry. Seminal disciplines such as medical biochemistry, molecular biology, cell biology, structural biology and zymology are some of the focuses. In extensive lab tutorials, students learn and practice core working and analysis techniques.

Biology Bachelor's programme

The bachelor's programme Biology provides students with basic knowledge in the area of biology and neighbouring disciplines such as chemistry, physics, statistics and IT. Biology deals with various questions relating to fungi, plants, animals and humans. The programme provides a broad basic education in issues such as origin, identification of relationships and species (evolution and systematics), adaptation to the environment (ecology), reproduction, structure development (developmental biology, cell biology, anatomy) as well as energy and metabolism (physiology). Developing theoretical knowledge goes hand in hand with laboratory work and outdoor activities.

Biotechnology Master's programme

The master's programme Biotechnology is offered in co-operation with Graz University of Technology within the framework of NAWI Graz. This programme aims to enable students to conduct basic and applied research in one of today's key technologies. The programme offers a broad range of interdisciplinary and practical skills in order to facilitate knowledge of biosystems (enzymes, cells from higher organisms, animals and plants) to enable their usage in industry, agriculture, environment and medicine.

Bosnian/Croat/Serbian Bachelor's programme

This programme focuses on the language, literature and culture of the B/C/S region. Accordingly, in addition to language studies, basic knowledge is provided especially with regard to theory and methodology of the three scientific areas of linguistics, literature and cultural science. In the bachelor's programme, the students' practical language knowledge is enhanced so that they develop the ability to employ the target language in all sub-areas (written/oral, receptive/productive) and adapt it to different situations.

Bosnian/Croat/Serbian Master's programme

The master's programme Bosnian/Croat/Serbian (B/C/S) follows on from the bachelor's programme or another appropriate programme, continuing academic training. Its aim is to enhance and extend the scientific knowledge previously acquired in the sub-areas of linguistics, literature and cultural science. Students can focus on one of the three subject areas, thus acquiring additional in-depth knowledge about relevant theories and methods. Active and passive language skills are enhanced and increased to a C1 level.

Business Administration Bachelor's programme

The bachelor's programme Business Administration provides preparatory scientific education for entrepreneurial activities in companies requiring knowledge of and methodological competence in business administration. It provides sound basic education in all five core areas of the discipline (accounting, finance, marketing, production and logistics, management). At the same time, students also acquire a quantitative level of education. Moreover, essential neighbouring disciplines such as business law, economics, sociology, formal sciences and business languages are included in the programme

Business Administration Master's programme

The master's programme Business Administration intends to enhance, deepen and specialise knowledge and skills acquired in the bachelor's programme. Students individualise their qualification profile by selecting special BA core subjects. Two BA core subjects can be chosen from an extensive catalogue ranging from accounting, finance and marketing to management and management science. Neighbouring disciplines, business languages and quantitative knowledge transfer are included in the programme.

Business Education and Development Master's programme

This master's programme in Business Education and Development, which qualifies students for a host of different professions, prepares graduates for professional teaching at secondary schools, vocational colleges, institutions of adult education, as well as in companies or other areas of public and private business. Students enhance their knowledge of general business administration (accounting, finance, marketing, production, logistics, management, business mathematics and statistics). This programme provides indepth knowledge of school education or industrial education (according to students' individual focus), as well as of the theory of pedagogical and didactical tools and the respective practical skills. A key component of the programme is the completion of an internship in a school.

Catholic Religious Education Master's programme

The master's programme Catholic Religious Education intends to enhance, deepen and specialise knowledge and skills acquired in the bachelor's programme. Together with the bachelor's programme Catholic Religious Education, this programme focuses on providing students with specialist, didactical and practical teaching skills enabling them to teach Catholic Religious Education at secondary schools. The programme also focuses on other aspects such as theological adult education and PR and media work in theological and cultural contexts.

Catholic Theology Diploma programme

The diploma programme Catholic Theology intends to scientifically prepare theologians for their professions, qualifying them for activities in the ecclesiastical field or other professions requiring theological training. This programme deals with basic biblical documents of Judeo-Christian revelation and with traditional life, faith and the doctrine of the Roman Catholic Church. This course conveys knowledge of the principles and the development of Christian faith and ecclesiastical life as well as the spiritual, cultural and social context of faith and the Church. This course aims to provide students with a comprehensive knowledge of theological, philosophical, humanistic and cultural-scientific topics while considering ecclesiastical and interreligious questions.

Catholic Theology Doctoral programme

The doctoral programme Catholic Theology enables students to conduct scientific research in any one discipline from the theological canon of subjects. In their doctoral thesis, students learn to independently master new scientific questions connected to faith and religion in ecclesiastical, societal and practical contexts. In their compulsory courses, students acquire new knowledge about a variety of theological subjects and their research perspectives, and about the methodology of individual theological research

areas, as well as learning about the organisation, presentation and communication of research projects and results.

Chemical and Pharmaceutical Engineering Master's programme

The masters's programme Chemical and Pharmaceutical Engineering, taught in English, is offered in co-operation with Graz University of Technology within the framework of NAWI Graz. It connects the natural sciences of chemistry and pharmacy with the engineering science of process engineering. Students may specialise either in chemical or pharmaceutical engineering. They acquire theoretical knowledge and practical skills, enabling them to develop and test products, production processes, quality assurance and new developments including process engineering methods for the chemical and pharmaceutical industry.

Chemistry Bachelor's programme

The bachelor's programme Chemistry is offered in co-operation with Graz University of Technology within the framework of NAWI Graz. The programme provides sound basic training in chemistry and knowledge of the basics of physics and mathematics. The focus lies on chemical elements and their compounds as well as crucial principles of chemical reactions. This theoretical knowledge is closely connected to the acquisition of practical skills working in a laboratory and conducting experiments.

Chemistry Master's programme

The master's programme Chemistry is offered in co-operation with Graz University of Technology within the framework of NAWI Graz. The programme includes not only the core subjects of chemistry but also theory and methods from neighbouring disciplines. Elective courses enable students to individualise their qualification profile. These courses range from synthetic chemistry, catalysis, materials science to spectroscopy and life science. Practical skills are acquired during laboratory courses.

Conference Interpreting Master's programme

The master's programme Conference interpreting builds on theoretical and practical knowledge acquired in a relevant bachelor's programme. Students acquire the ability to interpret texts and information in a functional and culturally sensitive manner into the target language. This competence is based on the use of appropriate interpretation techniques and strategies. Focuses chosen during the programme enable students to prepare for various jobs in a targeted manner.

Digital Humanities Master's programme

The master's programme Digital Humanities aims to enhance methodical problems and application areas of the discipline, i.e. the integration of informatics and humanities-related subjects. The aim is to obtain in-depth insights into formalisation, modelling, analysis, processing and administration of cultural data and sources based on information technology. Moreover, students are enabled to independently apply their acquired knowledge to scientific problems from their original subjects.

Doctoral programme of Natural Science -

Faculty of Environmental and Regional Sciences and Education

This doctoral programme of Natural Science conveys and promotes theoretical understanding and methodical skills of scientific work in the area of natural science. In their doctoral thesis, students learn to independently master new scientific questions. This programme focuses on animate and inanimate nature, which is described, measured and explained. It includes the following focuses: formulating hypotheses, designing experiments, applying analytical and quantitative methods, paradigms of logics, modelling and simulation, computer-based processing and visualisation.

Doctoral School Teaching Methodology

The doctoral programme School Teaching Methodology enables students to tackle scientific and methodological problems related to educational facilities (schools, universities, continuing education centres, etc.). It focuses on teaching and learning processes in various subject areas including cultural, social, societal and individual contexts and influences. In their doctoral thesis, students learn to independently master new scientific questions. They enhance and deepen not only their theoretical knowledge but also their methodological and interdisciplinary competences.

Earth Sciences Bachelor's programme

The bachelor's programme Earth Sciences is offered in co-operation with Graz University of Technology in the frame of NAWI Graz. The education offered is general and multidisciplinary. It provides knowledge and skills in the basic scientific subjects of mathematics, chemistry, physics and biology. Focuses are as follows: geology, palaeontology and stratigraphy, petrology and geochemistry, mineralogy and hydrochemistry and hydrogeology and engineering geology. Practical skills and knowledge are developed by means of applied methods in the laboratory and during field excursions.

Earth Sciences Master's programme

The master's programme Earth Sciences is offered in co-operation with Graz University of Technology within the framework of NAWI Graz. Students enhance and deepen their knowledge in the areas of geology, petrology, mineralogy, palaeontology, hydrogeology, hydrogeochemistry and engineering geology. They can choose a focus from the following four areas: Geology-Petrology, Geobiology-Palaeoecology, Hydrogeology-Hydrogeochemistry and Engineering Geology. This programme is characterised by its application-oriented focus and it includes practical training, both in the laboratory and outdoors.

Ecology and Evolutionary Biology Master's programme

The aim of the master's programme Ecology and Evolutionary Biology is to provide students with enhanced scientific preparatory knowledge in theoretical ecology, outdoor ecology, molecular ecology, evolutionary biology, biodiversity research and nature conservation planning. It also includes the question of how biodiversity or changed environmental conditions affect the behaviour and metabolism of various species. Students acquire key practical abilities for their future careers with the aid of statistical methods and laboratory and field work during the programme.

Economics Bachelor's programme

As a scientifically sound and research-based programme, the bachelor's programme Economics provides students with timeless economic knowledge and a range of utilisable methods. Graduates are ultimately qualified for many different professional activities in the private and (semi)public sectors which require an overview of economic knowledge in sectors such as international business, public-sector economy, economics of growth, economic and distribution policy as well as the application of economic methods.

Education Bachelor's programme

The programme consists of a sound introduction to models, theories and methods of education science as well as of an overview of structures and functions in educational institutions. One part of the programme is dedicated to establishing skills in socio-scientific research methods and their application. Students acquire general pedagogical competences (the ability to critically assess, discuss and reflect, methodical and didactic skills), scientific troubleshooting competences, the ability to work in a team and a sense of responsibility.

English Studies/American Studies Bachelor's programme

This programme focuses on the language, literature and culture of the English-speaking world. The bachelor's programme English Studies/American Studies provides students with basic training in the scientific subjects of linguistic, literature and cultural science. The course focuses on English-speaking societies, particularly Britain and America. In the bachelor's programme, the students' practical language knowledge is enhanced so that they develop the ability to employ the English language in different contexts and at different linguistic levels.

English Studies/American Studies Master's programme

The master's programme English Studies/American Studies allows students to continue their academic development. Its aim is to enhance and enlarge upon the specialised knowledge acquired in the bachelor's programme in the sub-areas of linguistics, literature and cultural science. In one of the three subject areas, students can focus on relevant theories and methods and thus acquire additional in-depth knowledge. Active and passive abilities in dealing with the English language are increased to achieve a C2 level in all subsidiary skills (written/oral, receptive/productive).

Environmental System Sciences - Business Administration Bachelor's programme

Environmental change on both a local and global level is increasingly connected to human activity. Resultant challenges regarding sustainable development in the sense of reducing risks and improving living conditions require interdisciplinary approaches. The bachelor's programme Environmental System Sciences - Business Administration provides students with knowledge and practical skills in business administration (bookkeeping, accounting, finance, production, logistics and management, etc.), system sciences and formal sciences (differential and integral calculus, vector analysis and statistics), and organisation and dynamics of man-environment systems.

Environmental System Sciences - Natural Sciences-Technology Bachelor's programme

Environment change of a local and global nature is increasingly connected to human activity. Resultant challenges for sustainable development regarding reducing risks and improving life conditions require interdisciplinary approaches. The bachelor's programme Environmental System Sciences - Natural Sciences - Technology provides students with knowledge and practical skills in chemistry, physics, earth Sciences and engineering, system sciences and formal sciences (differential and integral calculus, vector analyses and statistics), as well as in organisation and dynamics of man-environment systems.

Environmental System Sciences - Natural Sciences-Technology Master's programme

Graduates of the master's programme Environmental System Sciences - Natural Sciences - Technology are able to deal with scientific-technological problems regarding the use of resources both for material products and energy, the assessment and optimisation of engineering processes and methods, also with regard to the assessment and classification of materials and hazardous substances. Students acquire specialist knowledge that enables them to tackle subjects concerning sustainable development, reduction of risks and improvement of living conditions in the man-environment system while taking scientific-technical aspects into consideration using systemic and interdisciplinary methods.

Environmental Systems Sciences - Sustainability Management Master's programme

The master's programme Environmental Systems Sciences - Sustainability Management focuses on issues relating to sustainability and innovation management, company and corporate environmental management and environmental economics. Students acquire specialist knowledge of economics that enables them to tackle subjects concerning sustainable development, interdisciplinary methods, issues concerning sustainable development, reduction of hazards and improvement of living conditions in the man-environment system, while taking systems sciences and interdisciplinary methods into consideration.

Environmental Systems Sciences – Economics Bachelor's programme

Environmental change on both a local and global level is increasingly connected to human activity. Resultant challenges regarding sustainable development in the sense of reducing hazards and improving living conditions require interdisciplinary approaches. The bachelor's programme Environmental System Sciences - Economics provides students with knowledge and practical skills in sustainable development, environmental policy, resource and energy policy, traffic policy and climatology, in system sciences and formal sciences (differential and integral calculus, vector analysis and statistics), and organisation and dynamics of man-environment systems.

Environmental Systems Sciences – Economics Master's programme

Graduates of the master's programme USW - VWL acquire skills in theoretical and analytical methods from environmental economics and resource economics with a focus on climate change and policy, technical progress and sustainability, environment and foreign trade and resource economics. From an economic perspective, students acquire specialist knowledge that enables them to tackle issues concerning sustainable

development, reduction of hazards and improvement of living conditions in the man-environment system, including systems sciences and interdisciplinary methods.

Environmental Systems Sciences – Geography Bachelor's programme

Environmental change, both on a local and global level, is increasingly connected to human activity. Resultant challenges regarding sustainable development in the sense of reducing hazards and improving living conditions require interdisciplinary approaches. The bachelor's programme Environmental System Sciences - Geography provides students with knowledge and practical skills in geography (natural environment, man-made environment, interaction of man and environment, geographic technology, etc.), system sciences and formal sciences (differential and integral calculus, vector analysis and statistics), and organisation and dynamics of man-environment systems.

Environmental Systems Sciences – Geography Master's programme

Graduates of the master's programme Environmental Systems Sciences – Geography are specialists either in geography and climatology" or in sustainable urban and regional development and have system-related and interdisciplinary competences. From a geographical point of view, students acquire specialist knowledge that enables them to tackle subjects concerning sustainable development, interdisciplinary methods, issues concerning sustainable development, reduction of hazards and improvement of living conditions in the man-environment system.

European Ethnology Bachelor's programme

The subject of European Ethnology (also known as Folkloristics, Cultural Anthropology and Cultural Studies) attempts to interpret culture in the context of real life and its social and historical conditions. It is an empirical cultural science (e.g. based on interviews and written sources). In addition to conveying basic knowledge of terminology and theory, the bachelor's programme focuses on applied empirical research.

European Ethnology Master's programme

In the master's programme in European ethnology, students develop their knowledge and specialise in cultural studies research, argumentation and scopes of activity. This is a project degree programme in which students focus in depth on a topic of social and cultural relevance over a period of one academic year and make the results available to the public (book, exhibition, website, etc.). They develop both academic and application-oriented competences in practical communication, media and project work.

European Joint Master's Degree in English and American Studies

The master's programme English and American Studies is offered as part of a Joint Degree Programme: This programme focuses on the language, literature and culture of the English-speaking regions. Accordingly, in addition to language studies (where students increase their knowledge to a C2 level according to CEFR), basic knowledge is provided especially with regard to theory and methodology of the three scientific areas of linguistics, literature and cultural science. Individual specialisation is possible in one of those subareas. A key component of the programme is the completion of a semester abroad.

Fundamentals of Theology Bachelor's programme (part-time)

Graduates of the bachelor's programme have a broad and solid basic education in the different theological disciplines. The bachelor's programme focusses on topics related to both the discussion of Jewish and Christian divine revelation and its evolvment as well as current religious and cultural questions. It is particular important that students develop their own viewpoints. Furthermore, students are taught to think and work in an interdisciplinary manner and acquire basic language skills.

Geography Bachelor's programme

The programme begins with teaching the methodological and technical basics of physiogeography and human geography. It continues by focussing on one of these two areas. However, the degree programme is characterised by its emphasis on integrative geography, which deals with overlapping areas of nature as a system (physiogeography) and man and society (human geography). A further focus is on geographical technology. The programme includes essential knowledge and skills in EDP-based data collection, management, analysis and presentation of GIS data and structures.

Geospatial-Technologies Master's programme

The master's programme Geospatial Technologies is offered in cooperation with Graz University of Technology within the framework of NAWI Graz. The programme focuses on Earth and space, aiming to describe and analyse the world. This discipline links methods of Geography and Geodesy (surveying) in the areas of GIS, remote sensing, navigation and cartography. Resultant practical applications supply us with daily geographical and geodesic information (e.g. Google Earth, navigation devices).

German Language and Literature Bachelor's programme

The bachelor's programme provides students with basic subject knowledge as well as practical abilities in all areas of German Language and Literature. It provides sound basic education in written and oral German texts from the Middle Ages to the present as well as in the theories and methods of German language and literature. Students are in a position to use these methods and theories to answer communicative, linguistic, textual, literary and general cultural questions.

German Language and Literature Master's programme

The aim of the master's programme German Language and Literature is to enhance and enlarge upon the skills acquired in a relevant bachelor's programme. By individually focusing on two or three scientific sub-areas (linguistics, literature or medieval studies) students are able to develop specialised theoretical and methodical skills. Students of German Language and Literature are highly qualified specialists in the German language who in addition also possess professional knowledge and skills in handling German language, texts and literature.

Global Studies Master's programme

The aim of the master's programme Global Studies is to understand global connections and the resulting possibilities and risks, as well as to develop troubleshooting strategies. This programme is characterised by its ability to connect various different disciplinary approaches to the subject of globalisation with the aim of gaining new perspectives.

Core disciplines are economics, culture, history, society, international law, international politics and sustainable development, environment and climate. Moreover, aspects of human rights, gender, cultural and religious diversity and geography are included in the programme. Students specialise and individualise their qualification profile by choosing two areas of specialisation and by completing a specialist internship.

Greek Bachelor's programme

This Greek BA course focuses on the entire written heritage of Greek Antiquity. The basic aim of this course is to convey sound knowledge of the Greek language, preparing the students for the translation of all types of texts from Greek literature. In addition to this knowledge, students acquire basic knowledge of culture and the history of art in Antiquity.

Greek Master's programme

Students of the master's programme Greek acquire expertise in analysing different types of Greek texts, making it possible to comment on them and to interpret them against the background of relevant socio-cultural conditions. Besides continuously dealing with original Greek texts, students are taught about the reception of the writings in other literatures and in art and acquire methodological tools to deal with the history of reception.

History Bachelor's programme

History and its sources from the beginning of human history are at the centre of the bachelor's programme History. In addition to knowledge of historical developments, this programme also teaches students how to use scientific literature correctly as well as encouraging scientific discourse. The programme aims to enable students to acquire core skills and methods in order to access history and its sources. In addition, students will learn how to recognise and appropriately present complex human, spatial, factual and chronological contexts.

History Master's programme

Students will enhance and enlarge upon the basic knowledge of history, subject-specific methods and theories acquired in the bachelor's programme. This programme promotes students' ability to work independently while at the same time considering current research in order to investigate scientific questions. By focusing on individual study areas and offering the possibility to acquire certificates in the areas of contemporary studies, gender studies, global studies and East European studies, this programme offers an extra level of individuality and quality.

Inclusive Education Master's programme

The aim of inclusive pedagogy is to handle the different educational and teaching requirements of all people in an inclusive way, to promote participation in all spheres of life and to prevent social exclusion. The master's programme Inclusive Education offers scientific and interdisciplinary professional preparation and aims to help students to develop theoretical competences, as well as practical and research competences.

Interdisciplinary doctoral programme - Faculty of Environmental and Regional Sciences and Education

The interdisciplinary doctoral programme conveys and promotes theoretical understanding and methodical skills in working between and with various different disciplines. In their doctoral thesis, students learn to independently master new scientific questions combining natural and social sciences. It includes the following focuses: Theories, doctrines and forms of thought of various disciplines, researching and working between disciplines, practice and interdisciplinarity of empirical methods and approaches.

Interdisciplinary Joint Master's Programme in South-Eastern European Studies

The master's programme South Eastern European Studies is offered in cooperation with international universities. The programme conveys interdisciplinary knowledge in social sciences and humanities, in order to develop an understanding for the relationships between law, politics, economy and culture with a focus on South Eastern Europe. In an interdisciplinary and intercultural summer school, students acquire key soft skills such as the ability to communicate on an intercultural level and skills in project management and teamwork. A key component of the programme is the completion of a semester abroad.

Interdisciplinary Women's and Gender Studies Master's programme

The master's programme Interdisciplinary Women's and Gender Studies trains students from various areas of study to become experts for gender issues (gender experts). This programme accordingly focuses on preparatory professional education and research-based training that also integrates practical aspects. Students acquire basic knowledge of the development, scientific theories and methods of gender studies, including gender aspects of law and specific questions related to gender in social structures (politics, economy, professions, religion, upbringing, education, etc.). Students are able to specialise within their subject area by selecting two in-depth modules, in each of which they are required to complete an appropriate internship.

International Joint Master's programme in Cultural Sociology

The master's programme Cultural Sociology is offered as part of a Joint Degree Programme in cooperation with three European universities. Cultural sociology deals with dynamics, complexity and interaction between social, cultural and economic processes and systems. This interdisciplinary programme provides knowledge related to the development and history, as well as classical and modern theories of cultural sociology and cultural sciences, including methodological procedures and tools. A key component of the programme is the completion of a semester abroad.

International Joint Master's programme in Industrial Ecology

Development of innovative technologies for the support of economic growth and the simultaneous reduction of resource consumption and environmental pollution is a key target of the European environmental policy. The International Master's Programme in Industrial Ecology (MIND) provides knowledge and skills from natural and social sciences and technical studies, in order to work on the creation and improvement of

sustainable technologies. MIND is also available as a double degree in co-operation with international universities.

Interpretation Master's programme

The master's programme Interpretation builds on theoretical and practical knowledge acquired in a relevant bachelor's programme. Students will acquire the ability to (chiefly) interpret written texts and oral information into the target language using appropriate techniques of analysis and interpretation tools in an efficient and culturally sensitive manner. Students have the opportunity to specialise during this course, enabling them to concentrate on various professional areas.

Joint Degree Master's programme Gender Studies

The Joint Degree master's programme Gender Studies is offered in cooperation with Ruhr University Bochum (Germany). This programme focuses on the significance of gender for individual people, society and culture as well as its reciprocal effects in conjunction with politics, religion, labour, business, etc. This interdisciplinary programme teaches theory and methodology of and practice in gender research. Knowledge of gender relations and their (ongoing) change is essential in today's professional world. A key component of the programme is the completion of a semester abroad.

Joint Degree Master's programme History of South-Eastern Europe

The master's programme History of South-Eastern Europe is offered as part of a Joint Degree Programme in cooperation with international universities. If we want European integration to be a success, we will not only have to know about legal and economic systems, but also about the historical facts of modern countries and their cultural heritage. This programme focuses on teaching theory and methods of the history and historical anthropology of Southeastern Europe in the context of European integration. A key component of the programme is the completion of a semester abroad.

Joint Degree Master's programme in Jewish Studies – History of Cultures of the Jews

The master's programme in Jewish Studies - History of Cultures of the Jews is a philosophical and cultural programme offered as part of a Joint Degree Programme together with the University of Heidelberg (Germany). The interdisciplinary programme provides theoretical and methodological knowledge of the history, religion, culture, literature and philosophy of Jewish societies in Europe as well as basic knowledge of Hebrew. A key component of the programme is the completion of a semester in Heidelberg.

Joint International Master's programme in Sustainable Development

The master's programme Sustainable Development is offered in cooperation with international universities. Sustainability in the relationship between the environment and economic, technical and social development is a global cross-national challenge. This programme provides students with knowledge and methodical abilities to be able to understand dynamics, complexity and interaction between natural, social and economic processes and systems and to find solutions. A key component of the programme is the completion of a semester abroad.

Joint Master's Degree Medieval and Early Modern German Studies

The master's programme Medieval and Early Modern German Studies is a humanities and cultural studies degree offered in co-operation with a German university within the framework of a joint degree programme. This programme provides in-depth knowledge and skills in the area of German medieval studies (approx. 800 - 1600 AD) seen from a literary and linguistic perspective. It also includes interdisciplinary areas of relevant medieval studies pertaining to the humanities and cultural studies. A key component of the programme is the completion of a semester abroad. An Erasmus+-Programme is therefore provided.

Joint Master's programme Translation

The Joint Master's Programme Translation is offered as part of a Joint Degree Programme together with the University of Ljubljana (Slovenia). Graduates acquire linguistic and intercultural skills required by professional translators in Slovenian, German and English. This programme provides students with a high level of knowledge in translatology, (foreign) languages and translation. A key component of the programme is the completion of a semester abroad.

Latin Bachelor's programme

The bachelor's programme Latin deals with the entire written heritage of Roman Antiquity from its beginnings to Late Antiquity. The subject also covers Latin texts from the Middle Ages, from the Renaissance and from modern times. The basic aim of this course is to convey sound knowledge of the Latin language, preparing students for the translation of all types of texts found in Latin literature. In addition to this knowledge, students acquire basic knowledge of culture and (art) history of Antiquity.

Latin Master's programme

Students of the master's programme Latin acquire expertise in scientifically analysing different types of Latin texts, enabling them to comment on them and to interpret them while considering the background of relevant socio-cultural conditions. Besides continuously dealing with original Latin texts, students are taught about the reception of writings in other literatures and in art and acquire methodological tools to deal with the history of reception.

Law Diploma programme

The diploma programme Law is a preparatory programme for universal legal professions. This programme focuses on law in general and on the Austrian legal system and its international implications in particular. The aim of this programme is to grasp law in all its dimensions and to learn how to deal with legal cases using the relevant methodology. This programme aims to provide a comprehensive understanding of law, its principles, connections and targets as well as its individual subareas and tools. It provides education in all core subjects of Austrian law (Public Law, Private Law, Criminal Law, Social and Labour Laws, Financial Law, Insolvency Law, Company Law, individual procedural laws) as well as knowledge of International Law (European Law, Public International Law, Conflict of Laws).

Law Doctoral programme

Doctoral students enhance and deepen their theoretical and methodological knowledge and skills in the field of law. In their doctoral thesis, which may also take an interdisciplinary form, they learn to independently master new scientific questions. This doctoral programme of Law aims to enable young scientists to conduct independent scientific research, thus supporting them in their efforts to contribute to the future of law as a science.

Linguistics Bachelor's programme

Linguistics deals with all aspects of human language. It includes studying individual languages as well as analysing grammar, semantics, the function of language within society, etc. The bachelor's programme Linguistics provides students with basic knowledge of language as a system of signs, by observing the use and capacity of language on all levels (e.g. phonetics, semantics, acquisition and loss of language).

Linguistics Master's programme

While the bachelor's programme offers basic education, the master's programme Linguistics is designed to enhance knowledge of theoretical and applied linguistics. It enables students to specialise in subareas of linguistics: Phonetics & Phonology, Typology & Comparative Literature, Sociolinguistics, Psycholinguistics, Neurolinguistics, Patholinguistics, Research on Language Barriers or Computer Applications. Students are in a position to prepare scientific information and their own results for both a specialist and lay public.

Mathematics Bachelor's programme

The bachelor's programme Mathematics is offered in cooperation with Graz University of Technology within the framework of NAWI Graz. Imaging methods in medicine and technology, communication and security of data transfer, risk management in banks and insurance companies - modern life would be inconceivable without these state-of-the-art tools found in different mathematical disciplines. The programme provides sound theoretical and practical education in key areas of mathematics. Possible focuses: applied mathematics, discrete mathematics and theory of algorithms, financial mathematics and insurance mathematics or technomathematics.

Mathematics Master's programme

The English language master's programme in mathematics is provided in cooperation with Graz University of Technology as part of NAWI Graz. Students receive a sound education in mathematical areas that are particularly important when working as a mathematician in industry, business and science. Students receive more in depth training in their chosen specialisation. Focus areas available in the degree programme include: 'Applied Mathematics', 'Discrete Mathematics' 'Financial and Actuarial Mathematics', 'Statistics and Operations Research' or 'Technomathematics'.

Molecular Biology Bachelor's programme

The bachelor's programme Molecular Biology is offered in co-operation with Graz University of Technology within the framework of NAWI Graz. The programme provides knowledge of chemistry, biology, molecular biology, microbiology, biotechnology, cell

biology, genetics and biochemistry as well as a sound basis in the natural sciences. Students acquire practical skills through laboratory work.

Molecular Microbiology Master's programme

The master's programme Molecular Microbiology is offered in co-operation with Graz University of Technology within the framework of NAWI Graz. It provides comprehensive knowledge in the future-oriented specialist areas of molecular microbiology, cell biology, infection biology and genetic engineering. Core areas are molecular bacteriology and molecular cell biology. The programme has a strong practical focus, requiring students to spend much time in practical laboratory courses, in order to acquire different working and analysis techniques.

Musicology Bachelor's programme

The bachelor's programme Musicology is offered in cooperation with the University of Music and Performing Arts, Graz. The subject deals with music and its different contexts. It aims to provide students with professional training to work in cultural facilities. Students acquire basic knowledge in various scientific subareas of musicology, including history of music, world music cultures, media and technology of music processing and production as well as musical psychology.

Musicology Master's programme

The master's programme Musicology is offered in cooperation with the University of Music and Performing Arts, Graz. The range of courses is broad, interdisciplinary and cross-academic and offers many different areas of specialisation. Students have the opportunity of acquiring in-depth knowledge of one or more subjects, thus individualising their personal qualification profile. They may choose between ethnomusicology, jazz and pop music, music in history, musical aesthetics, musical psychology and acoustics, pop, music and media culture.

Natural Science Doctoral programme

Doctoral students acquire the skills needed to work scientifically in a research area of natural sciences due to their comprehensive and profound education. In their doctoral thesis, they learn to independently master new scientific questions. The aim of this Natural Science doctoral programme is to bring forth highly educated junior researchers with a broad scope of different specialist and methodological skills, who will be able to substantially contribute to an (inter)national knowledge society with their independent innovative research projects.

Pharmaceutical Sciences Bachelor's programme

This degree in pharmaceutical sciences focusses on medicine and active pharmaceutical ingredients as well as all aspects related to these topics. This is a teaching and research subject situated within the natural sciences, with a strong connection to the biosciences and medicine. The degree teaches students about the development, composition, preparation and production of pharmaceutical ingredients from animate and inanimate nature, about quality assurance, composition, preparation, storage as well as biological effects and the safe use of medicine.

PhD Law and Politics Doctoral programme

Doctoral students extend and deepen their theoretical and methodological knowledge and skills in the field of law and politics. They tackle new academic questions independently in their doctoral thesis. The doctoral programme in law and politics aims to facilitate independent academic work and to train and support junior researchers, who can contribute to the further development of law and politics.

Philosophy -

Faculty of Environmental and Regional Sciences and Education Doctoral programme

This doctoral programme of Philosophy focuses on cultural artefacts and expressions of human life and action. It conveys and promotes theoretical understanding and methodical skills of scientific work in the area of cultural, social and philosophical sciences. In their doctoral thesis, students learn to independently master new scientific questions in their selected focus area. Key focuses include methods of empirical social research as well as methods to describe, analyse and reconstruct the relevant object of investigation.

Philosophy Bachelor's programme

The bachelor's programme Philosophy provides basic training in the broad discipline of philosophy. Students are familiarised with philosophical disciplines, the history of philosophy, problems of the discipline and scientific methods. Philosophy explains major areas and fundamentals of human life, action and thought based on holism and reason. It is intended to provide a basis for critical and constructive reflection on questions of theoretical world orientation and moral and political life.

Philosophy Doctoral programme

This doctoral programme of Philosophy is designed to enable doctoral students to conduct independent research, and thus to contribute to the development of philosophical and cultural sciences on an international level. In their doctoral thesis, students learn to independently explore master new research scientific questions. They acquire new knowledge, broaden their methodological competences and, by regularly presenting their results, acquire skills in scientific communication, knowledge transfer and general communication for non-expert audiences.

Philosophy Master's programme

The master's programme aims to provide sound scientific training in Philosophy. It is intended to enhance and deepen knowledge of a philosophical and historical nature acquired in the bachelor's programme including systematical aspects. These in-depth skills enable students to reflect independently, critically and constructively. Students are offered the opportunity to individualise their studies by focusing on a specific area. Graduates of the master's programme Philosophy acquire highly specialised knowledge and skills in the area of philosophical argumentation, thought and action.

Physics Bachelor's programme

The bachelor's programme Physics is offered in cooperation with Graz University of Technology in the frame of NAWI Graz. This programme is intended to provide students with sound basic knowledge for their future career, combining both theoretical knowledge

and practical skills. Core areas include mechanics, thermodynamics, quantum mechanics, electrodynamics and optics, knowledge of the structure of matter (particle, nuclear, atomic, molecular and solid state physics). In-depth knowledge can be acquired either in General Physics or in Engineering Physics.

Physics Master's programme

The English-language master's programme Physics is offered in co-operation with Graz University of Technology in the frame of NAWI Graz. In this research and application-oriented master's programme, students expand, enhance and specialise in the field of knowledge and skills acquired in the bachelor's programme. Students are offered the possibility of individually focussing on the following subsectors: astrophysics, atmospheric physics and climate, experimental physics, space physics and aeronomy and theoretical and computational physics.

Plant Sciences Master's programme

The master's programme Plant Science offered by the University of Graz and Graz University of Technology mirrors the biodiversity which is characteristic of plants. The programme conveys a broad range of methods (field research, electron microscopy and molecular biology, etc.) as well as sound knowledge in the following three areas: habitat and biodiversity (evolution and renewable raw materials, etc.), physiology and cell biology (development and food plants, etc.) as well as biotic interactions (symbioses and plant protection, etc.).

Political and Empirical Economics Master's programme

Students of the master's programme Political and Empirical Economics may choose between two focuses: Based on a common analytical and methodological module, the focus Political Economics (PEC) deals with the special criteria of political decision-making processes and the economic and political implementation of knowledge of economics. The focus Empirical Economics (EEC) - taught in English - provides in-depth knowledge in empirical, quantitative and econometric methodology. EEC is also offered as a double degree programme in co-operation with the University of Udine.

Political, Economic and Legal Philosophy (PELP) Master's programme

The interdisciplinary master's programme Political, Economic and Legal Philosophy (PELP) comprises practical philosophy, law and social and economic sciences. It investigates social phenomena such as economic, political and legal problems, institutions, procedures and social modes of behaviour using relevant scientific methods. The purpose of practical philosophy in this elective module is to uncover and investigate connections between politics, law and economy with regard to their theories and practices. Students are able to develop and establish solution strategies for complex social problems (e.g. the reform of national welfare insurance systems, climate protection, the improvement of the legitimacy of international political decision processes).

Psychology Bachelor's programme

The bachelor's programme Psychology aims to provide students with basic scientific knowledge and methods of natural science-based psychology in all its aspects. Specific

content-related orientations and focuses lie in the empirical approach, with Graz placing greater emphasis on biological and psychophysiological aspects in comparison to other academic institutions. In combination with the master's programme, this programme is a prerequisite for an independent career as a psychologist.

Psychology Master's programme

Students acquire in-depth scientific knowledge about the methods of natural science-based psychology in all its aspects. They have the opportunity of acquiring in-depth skills in one of four focuses: "Industrial and Organizational Psychology", "Clinical Psychology", "Cognitive and Affective Neurosciences" or "Learning, Development, Counselling". After completing the master's programme, graduates are authorised to professionally practice as an independent psychologist in accordance with the Psychologists Act.

Romance Studies (French) Bachelor's programme

This bachelor's programme Romance Studies (French) focuses on the French language as well as on literature and culture in France and francophone countries. This programme provides basic knowledge of linguistics, literature and cultural sciences required for the discipline. Students' practical language knowledge is enhanced so that they are able to use the French language and adapt it to different situations. Basics of a second (and, if chosen, a third) Romance language are also taught.

Romance Studies (Italian) Bachelor's programme

The bachelor's programme Romance Studies (Italian) focuses on the Italian language as well as on literature and culture in Italy and in countries with Italian-speaking minorities. This programme provides basic knowledge of linguistics, literature and cultural sciences required for the discipline. Students' practical language knowledge is enhanced so that they are able to use the French language and adapt it to different situations. Basics of a second (and, if chosen, a third) Romance language are also taught.

Romance Studies (Spanish) Bachelor's programme

The bachelor's programme Romance Studies (Spanish) focuses on the Spanish language as well as on literature and culture in Spain and Latin America. This programme provides basic knowledge of linguistics, literature and cultural sciences required for the discipline. Students' practical language knowledge is enhanced so that they are able to use the Spanish language and adapt it to different situations. Basics of a second (and, if chosen, a third) Romance language are also taught.

Romance Studies Magister's programme

The magister's programme Romance Studies enhances knowledge and skills acquired in the bachelor's programme and offers extended practice in dealing with scientific theories and methods of linguistics and literature, as well as in-depth knowledge of the selected Romance language (French, Italian or Spanish). Active and passive abilities in dealing with the language are increased to achieve C2 level in all subsidiary skills (written/oral, receptive/productive).

Religious Studies Master's programme (starting 2019/20, part-time)

The master's programme in religious studies focuses on different forms of religion and religious symbol systems in their relationship to current societies and their challenges. Students are taught basic information on the current large religious systems of the world as well as historical religious systems in their cultural, social and political context. They are also introduced to religious studies topics and methods as well as principles of the sociology of religion. Graduates are able to interpret and analyse the diverse forms of Islam in the context of the modernity, deal with interreligious topics in different fields or analyse and interpret the different representations of religion(s) in media products and processes.

Russian Bachelor's programme

The bachelor's programme Russian focuses on the language, literature and culture of the Russian-speaking regions. Accordingly, in addition to language studies, basic knowledge is provided of the theory and methodology of the three scientific areas of linguistics, literature and cultural science. In the bachelor's programme, the students' practical language knowledge is enhanced so that they develop the ability to employ the target language in all sub-areas (written/oral, receptive/productive) and adapt it to different situations.

Russian Master's programme

The master's programme Russian follows on from the bachelor's programme or a different appropriate programme, continuing academic training. Its aim is to enhance and deepen the scientific knowledge previously acquired in the sub-areas of linguistics, literature and cultural science. In one of the three subject areas, students can focus on relevant theories and methods and thus acquire additional in-depth knowledge. Active and passive language skills are enhanced and increased to C1 level.

Slovenian Bachelor's programme

The bachelor's programme Slovenian focuses on the language, literature and culture of the Slovenian region. Accordingly, in addition to language studies, basic knowledge is provided of the theory and methodology of the three scientific areas of linguistics, literature and cultural science. In the bachelor's programme, the students' practical language knowledge is enhanced so that they develop the ability to employ the Slovenian language in all sub-areas (written/oral, receptive/productive) and adapt it to different situations.

Slovenian Master's programme

The master's programme Slovenian follows on from the bachelor's programme or a different appropriate programme, continuing academic training. Its aim is to enhance and deepen the scientific knowledge acquired in the sub-areas of linguistics, literature and cultural science. In one of the three subject areas, students can focus on relevant theories and methods and thus acquire additional in-depth knowledge. Active and passive language skills are enhanced and increased to C1 level.

Social and Economic Sciences Doctoral programme

The doctoral programme of Social and Economic Sciences aims to educate junior researchers who will then be able to contribute to the development of science on an (inter)national level. In their doctoral thesis, students learn to independently master new scientific questions, expanding their knowledge as well as their methodological skills. Students can attend courses ranging from mathematical/statistical methods, socio-scientific methodology and theory, quantitative and qualitative empiricism to economical models and experimental methods.

Social Pedagogy Master's programme

This programme focuses on the analysis of many theoretical positions, forms of intervention and facilities. They provide ethically sound services that give people additional support and social aid in order to cope with their daily life. After completing a core module of Social Pedagogy, students can choose to specialise either in Social Pedagogy or Early Education.

Sociology Bachelor's programme

Sociology describes, analyses and evaluates social processes and change throughout all levels of society. The bachelor's programme provides sound basic training in core sociological subjects, teaching students basic theories and methods of empirical social research (e.g. computer-supported data evaluation, developing questionnaires and qualitative social research processes). Neighbouring disciplines (business administration and economics, political science, ethnology or languages) are also included in the programme, lending the degree its interdisciplinary character. Students acquire research skills during their research internship.

Sociology Master's programme

The master's programme Sociology intends to enhance, deepen and specialise knowledge and skills acquired in the bachelor's programme. This research-oriented programme focuses on enhancing knowledge of sociological theory and conveying advanced methods of empirical social research. Students who wish to qualify for an academic profession and gain teaching experience may complete a scientific training course, which they can organise themselves.

Space Sciences and Earth from Space Master's programme

The master's programme Space Sciences and Earth from Space is offered in cooperation with Graz University of Technology within the framework of NAWI Graz. The programme provides technical-scientific training in the area of space sciences and its applications. The three main subjects Solar System Physics, Satellite Systems and Earth from Space not only form the basis for space travel and satellite communications, but also for mobility applications and climate change research.

Sports Sciences and Kinesiology Bachelor's programme

The bachelor's programme Sports Science and Kinesiology provides a comprehensive overview in response to issues related to sports sciences. Focussing on human movement, this programme provides theoretical and practical basic education in the

areas of health promotion, sports and training sciences, sports pedagogy, sports medicine as well as theory and practice in all kinds of sports. If students continue their studies with the master's programme Sports Science and Kinesiology, they qualify for professional therapeutical training jobs.

Sports Sciences and Kinesiology Master's programme

The master's programme Sports Science and Kinesiology provides students with additional theoretical knowledge and sound practical skills regarding the planning and supervision of kinesiological sports activities that go far beyond those learned in the bachelor's programme. Specific knowledge is provided in the areas: "Health Promotion, Prevention and Therapy", "Adventure and Leisure" and "Performance and Training". Students who also hold a bachelor's degree in Sports Science and Kinesiology and who successfully complete the specialist module "Health Promotion, Prevention and Therapy" qualify as a training therapist.

Sustainable Urban and Regional Development Master's programme

This master's programme enhances and specialises knowledge acquired in the bachelor's programme. Students acquire the ability to analyse more issues and problems related to urban and regional research and development (models, conflict areas, strategic planning, public funding, etc.) including development and planning of tourism (ecological, economic and social effects of tourist activities, etc.).

Teacher Training Programme for Secondary Level General Education Bachelor's programme

The bachelor's programme entitled "Teacher Training Programme for Secondary Level General Education" is provided in the framework of the Entwicklungsverbund Süd-Ost (EVSO) network. In the teacher training programme for secondary level general education, students can choose either two teaching subjects or one teaching subject and the specialisation in "Inclusive Education with a Focus on Special Needs" or "Advanced Catholic Religious Education for Primary Level" (can only be combined with the teaching subject Catholic Religion). This degree provides comprehensive professional and academic training. Theoretical knowledge is divided into subject knowledge, teaching methodology and educational sciences, and is closely connected with the development of practical skills in the framework of school work experience placements.

Technical Chemistry Master's programme

The English language engineering master's programme in technical chemistry is provided in cooperation with Graz University of Technology as part of NAWI Graz. The degree aims to teach students fundamental chemical principles and their application in technology. Emphasis is placed on the following areas: Renewable resources, macromolecular chemistry and plastics technology, surface and interface technology, technologically important materials and material groups, technologies for the production of materials as well as research/test and analysis methods.

Technical Physics Master's programme

The English master's programme Technical Physics is offered in co-operation with

Graz University of Technology in the frame of NAWI Graz. The studies provide a sound education in physics and mathematics as well as in practice-based technical subjects and application-oriented computer methods. Provision of business management and social competences complete the programme from the perspective of the content offered.

Transcultural Communication Bachelor's programme

The bachelor's programme Transcultural Communication offers a sound academic introduction to transcultural communication in 12 different languages.

Students are taught in their native or second languages as well as in two foreign languages. Besides language skills, students acquire comprehensive knowledge of the social, political, cultural and economic situation of the relevant countries. Studying or completing a work placement abroad is a further key component of the programme.

Translation and Dialogue interpreting Master's programme

The master's programme Translation and Dialogue interpreting builds on theoretical and practical knowledge acquired in a relevant bachelor's programme. Students acquire the ability to translate texts and information into the target language in a functional and culturally sensitive manner. This competence is gained by using appropriate analysis and translation techniques and auxiliaries. Focuses chosen during the programme enable students to prepare for various jobs in a targeted manner.

Translation Master's programme

The master's programme Translation builds on theoretical and practical knowledge acquired in a relevant bachelor's programme. Students acquire the ability to translate texts and information into the target language in a functional and culturally sensitive manner and (mostly) in a written form. This competence is gained by using appropriate analysis and translation techniques and auxiliaries. Focuses chosen during the programme enable students to prepare for various jobs in a targeted manner.

World Religions Master's programme

The master's programme in World Religions focuses on different forms of religion and religious symbol systems in their relationship to current societies and their challenges. Students are taught basic information on the current large religious systems of the world as well as historical religious systems in their cultural, social and political context. They are also introduced to religious studies topics and methods as well as principles of the sociology of religion. Graduates are able to interpret and analyse the diverse forms of Islam in the context of the modernity, deal with interreligious topics in different fields or analyse and interpret the different representations of religion(s) in media products and processes

World Religions Doctoral programme

Based on the Humanities and Cultural Studies, the doctoral programme World Religions teaches students to produce scientific work of a high standard and educates junior scientists. The subject of this programme is the scientific study of contemporary societal, cultural and political questions concerning religions and interfaces of religion,

integrating interdisciplinary theories and methods. In their doctoral thesis, students learn to independently master new scientific questions and, if necessary, analytical methods.

Curriculum

The curriculum gives you information about the structure, content and goals of each respective programme. These specifications are binding for all students. You can find all the curricula on the following website: studien.uni-graz.at/en

Information,
Advice and
Events

4students – Studien Info Service

The information hub 4students – Study Info Service supports people who want to find out more about the University and studying at the University. Our telephone service is available on +43 (0)316 / 380-1066 from Monday to Friday from 9am to 12pm and on Tuesdays and Thursdays from 1pm to 3pm. If you contact us by email at 4students@uni-graz.at, you will receive a reply within 24 hours!

T +43 (0)316 380-1066

4students@uni-graz.at

🏠 studieren.uni-graz.at/en

🏠 studienstart.uni-graz.at/en

Skype: 4students – studien-info-service

4students – Studien Info Service

Mon – Fri 9 am – 12 noon

Tuesday and Thursday 1 pm – 3 pm

Unigate

Unigate is an online information brochure to try out your dream study programme interactively. Interested students are given the opportunity to find out extensive information about their chosen study programme at the University of Graz in advance and to compare their expectations and interests with the content of the programme and to solve initial example tasks. Additionally, students and graduates talk about programmes, future prospects and occupational fields in short video clips. Unigate opens a virtual gate for prospective students which grants an authentic glimpse into study programmes and studying in general.

Unigates are in German only.

🏠 www.unigate.at 

University of Graz Students' Union

Representatives of faculties and study programmes and the University of Graz SU can give advice on the contents of your study programme, help you with problems of study law and advise you about benefits and grants. You can find the consultation hours and email addresses on the website or just phone up and find out.

Schubertstraße 6a, 8010 Graz

T +43 (0)316 380-2962

For office hours see website.

foreignstudents@oehunigraz.at

Facebook: *auslref*

🏠 foreignstudents.oehunigraz.at

Studying with a disability

The Disability Resource Centre helps with your day-to-day student life by giving advice and support. Individual advice helps to solve problems in all areas (structural and information barriers, funding studies, searching for accommodation, etc.) Furthermore, we can make available student-oriented assistance and, together with teaching staff, we can organise any necessary adaptations for exams.

Universitaetsplatz 3/main floor, 8010 Graz

T +43 (0)316 380-2225 or 2226

barbara.levc@uni-graz.at

🏠 integriert-studieren.uni-graz.at

Information about studying, barrier-free living, financial matters, etc, at a glance:

🏠 barrierefrei-studieren.uni-graz.at 

Psychological Counselling Service (PCS)

Funded by the Federal Ministry of Science, Research and Economy, it gives support to students and study programme applicants through psychological and psychotherapeutic counselling. You can come to the PCS if you feel uncertain about your choice of studies or if you are a first-year student and have problems with orientation or readjustment. If you are thinking of changing your studies or terminating them prematurely, or if you are going through a difficult time in your studies or even in your personal life, you are welcome to come to the PCS. Also, if you're not satisfied with your working behaviour and want to improve it, you are also welcome at the PCS. You can also work on your communicative and social skills at the PCS.

Dreihackengasse 1, 8020 Graz

T +43 (0)316 81 47 48

psych.ber@uni-graz.at

🏠 www.studierendenberatung.at 

Welcome Center

The Welcome Center is a service and information platform for international staff, professors, degree-seeking students and guests coming to the University of Graz. Interested prospective students can ask questions via email, telephone or personally in the weekly office hours.

Universitaetsplatz 3/I, 8010 Graz

T +43 (0)316 380 3940

international.students@uni-graz.at

🏠 welcome.uni-graz.at/en

University Taster Days

School pupils, those having passed the higher school-leaving exam, and all those interested in studying at university can find out about the range of study programmes and university life at the Uni taster days. Participants can attend trial lectures and workshops, go on guided tours around the campus and exchange information with graduates about their study years at the University of Graz. Uni taster days take place each year at the end of August.

 uni-graz.at/en/studying/for-prospective-students/information-events/schnuppern

Welcome Day

The information fair for first-year students

Here, all the service facilities and contact points in everyday student life introduce themselves. You can pick up information ranging from study registration and studying abroad to planning your career from the info stands and workshops. The Welcome Day takes place each year in the Auditorium ("Aula") of the University of Graz at the end of September.

 studieren.uni-graz.at/en/welcomeday

Open House

Once a year, interested people can take the opportunity to get to know the University of Graz. Guided tours to the various institutes/sub-units take place and people can get information about study programmes and studying at the University of Graz at information events and workshops. The next Open House is on 5 April 2018.

 studieren.uni-graz.at/en/offenetuer

General information

- ▶ All nationalities can submit an application!
- ▶ Before applying, please have a look at the study programmes available at the University of Graz. You have to name a study programme on the application form.
- ▶ Third country citizens should initiate the first steps **at least six months** before their planned start at the University of Graz.
- ▶ Processing your application as international student can take up to 12 weeks.
- ▶ Submit a complete application, missing documents prolong the process.
- ▶ You cannot apply for a visa or residence permit or the University Preparation Programme without the **letter of admission**, issued by the University of Graz.
- ▶ Some study programmes require an entrance examination. For more information, see section „prerequisites for studying at University“

Admission process for international students

The Academic Affairs are in charge of processing your application, which means that all information regarding the accuracy of your application can only be given by the Academic Affairs. Please read the instructions on the Academic Affairs' website carefully before contacting the office.

Academic Affairs

International Students Unit

Universitätsplatz 3/1, 8010 Graz

Mon, Tue, Thur, Fr 9 am – 12 noon, Wed 2 pm – 4 pm (*Wednesdays is closed during semester breaks and days when courses and exams are not being held*)

+43 (0)316 380-1162 or 2192

zulassung.international@uni-graz.at

studienabteilung.uni-graz.at/en

NOTE!

- ▶ Use the Admission Guide for country-specific admission info: studienabteilung.uni-graz.at/en/international-students/admission-guide/
- ▶ Joint Degree programmes require an entrance procedure. You **cannot** directly apply at the Academic Affairs! See website for further info: www.jointdegree.eu

Application for enrolment

The application form “application for enrolment” has to be submitted alongside other documents to apply as degree-seeking international student. Please **attach the original documents** to the application form. Legalized copies will not be accepted. The application has to be handed in personally or by post. **Sorry, it is not possible to apply online or via email.**

studienabteilung.uni-graz.at/en/international-students/

NOTE! Please enter a mailing address, which is valid for a longer period of time. Your original documents will be sent back to the address indicated on the application form!

Required documents

Please see the website for a list of documents you need to submit. Only original documents can be processed.

studienabteilung.uni-graz.at/en/international-students/documents/

Legalization of documents

Depending on your nationality, original documents may have to be legalized before submitting the application.

studienabteilung.uni-graz.at/en/international-students/documents/legalization/

Translation of documents

If the original documents were not issued in German or English, a translation into German or English is required.

studienabteilung.uni-graz.at/en/international-students/documents/translation/

NOTE! The translation is also subject to legalization.

Qualification Statement (Special University Entrance Qualification)

In addition to the general university entrance qualification, third country citizens have to attach a qualification statement. It has to be issued for the proposed academic year by an officially accredited university of the same country that issued the general university entrance qualification. It has to prove that you fulfill the subject-specific entrance qualifications for the degree programme when you apply at the University of Graz.

studienabteilung.uni-graz.at/en/international-students/documents/qualification-statement-equals-the-evidence-of-admission/

NOTE! If the degree programme you intend to study at the University of Graz does not exist in the country that issued your general university entrance qualification, choose the most similar one.

German language requirements

International students need sufficient German language skills (at least level C1 according to CEFR) in order to be admitted to a regular degree programme at the University of Graz. It is not possible to enrol as degree programme student without proficiency in German.

Language certificates may not be older than **two years** by the time applying. These four German language certificates will be accepted:

- ▶ ÖSD
- ▶ Goethe Zertifikat
- ▶ DSH
- ▶ DSD

NOTE! You can also obtain the above-mentioned certificates in Austria.

English language requirements

If you are interested in applying for one of our study programmes that are offered completely in English (see chapter “study programmes”), you have to submit an English-language certificate not older than two years from the following institutions:

- ▶ TOEFL iBT (score of at least 87)
- ▶ IELTS (score of at least 6.5)
- ▶ Cambridge Proficiency English CPE or
- ▶ Cambridge Advanced English CAE (score of at least 180/Grade C or better)

NOTE! Please contact the Academic Affairs if you have questions about the language requirements.

University Preparation Programme (Vorstudienlehrgang)

Alternatively, international students who cannot prove their proficiency in German can participate in the University Preparation Programme (Vorstudienlehrgang) until they reach level C1 (according to CEFR). To enrol for this programme, the letter of admission is required. Participants are then guaranteed a maximum of three semesters in the University Preparation Programme (Vorstudienlehrgang) to reach level C1. If other supplementary examinations are necessary, the course may be prolonged to four semesters. A course fee of approx. EUR 300 per semester will be charged.

🏠 oead.at/en/to-austria/university-preparation-programmes/graz/

NOTE! Please pay close attention to the **registration deadlines** for the University Preparation Programme! They differ from the application deadlines for international students of the University of Graz. If you don't have an admission letter, you cannot register for the programme in time and thus not begin with your studies at the expected time.

Application deadlines for study programmes

THIRD COUNTRY CITIZENS	
Winter semester	from April/May - 5 September
Summer semester	from November/December - 5 February
EU/EEA CITIZENS + STATUS EQUIVALENCY	
Winter semester	Bachelor/Diploma programmes + Teacher Training <i>from April/May - 5 September</i>
	Master programmes <i>from April/May - 30 November</i>
	Doctoral programmes <i>Extended Deadline</i>
Summer semester	Bachelor/Diploma programmes + Teacher Training <i>from November/December - 5 February</i>
	Master programmes <i>from November/December - 30 April</i>
	Doctoral programmes <i>Extended Deadline</i>

🏠 studienabteilung.uni-graz.at/en/international-students/dates-deadlines/application-deadlines/

Types of admission

“Degree Programme Student”

Degree programmes are Bachelor's, Diploma and Master's degrees as well as Joint degrees, Double degrees and Doctoral degrees. You are a degree programme student when you're enrolled for one of these degree programmes, as you fulfill all official requirements for the admission to the degree programme.

Study programmes with entrance examinations

At the University of Graz, the bachelor's programmes in Business Administration, Biology, Molecular Biology, Pharmaceutical Sciences, Psychology, Economics and the master's programme in Psychology all have limited places. In other words, there are only a restricted number of students who can enrol each academic year. To gain admission to these study programmes you have to take part in a special selection procedure.

🏠 studienzugang.uni-graz.at =

The teacher training bachelor's programme for general secondary education is subject to a separate admission procedure. Although the number of places is not limited, your personal aptitude for the programme and later teaching career will be checked in the course of the admission procedure.

🏠 zulassung-lehramt.uni-graz.at =

NOTE! All admission procedures only take place **once a year**. The English-language NAWI Graz master's programmes also have limited places. All details and information can be found on this website: www.nawigraz.at/de/teaching/english-master-programs/

Supplementary examination for Sports Sciences and Kinesiology

For the bachelor's programme Sports Science and Kinetics and for the teacher training programme Movement and Sports, you have to do a supplementary exam in the form of an aptitude test in motor skills. You can register for the supplementary exam at sportwissenschaft.uni-graz.at. On top of the motor skills aptitude test, you also have to submit a medical certificate. Sports Science and Kinesiology preparation week: In this week you have the opportunity to train with experienced sports scientists and to get 'tips and tricks' for the exam. The preparation week always takes place in September and February. You can find the exact dates on the website.

🏠 sportwissenschaft.uni-graz.at 🇺🇸

Language tests

A particular language level is required for entrance to the following study programmes: **Romance Studies** (French, Italian, Spanish), **Slavic Studies** (Bosnian/Croat/Serbian, Russian, Slovenian) and **Transcultural Communication** (translating or interpreting) and also in the teaching subjects **Bosnian/Croat/Serbian, French, Italian, Russian, Slovenian, Spanish**. Language levels are checked using placement tests at the respective institutes at the beginning of the semester. Please contact the relevant institute if you have any questions about the placement tests or the study programme.

Romance Studies: romanistik@uni-graz.at

Slavic Studies: sekretariat.slawistik@uni-graz.at

Translation Studies: itat@uni-graz.at

For those whose language competence does not meet the required entrance level, there are preparatory language courses for most of the languages which are organised through treffpunkt sprachen – Centre for Language, Plurilingualism and Didactics. The courses are subject to charge and can be booked via UNIGRAZonline. Registration times: WS: end of September; SS: end of February.

🏠 treffpunktsprachen.uni-graz.at/en/teaching/foreign-language-courses/preparatory-language-courses-for-students-of-romance-slavic-and-translation-studies/

In the case of the bachelor's programmes in English Studies/American Studies and English as a teaching subject, the required language level will be checked in the form of a placement test that is part of the degree programme.

🏠 anglistik.uni-graz.at/de/studieren/placementtest 🇺🇸

Proof of Latin, Greek or Biology for your studies

With some study programmes (see tables) you need to prove specific knowledge which you will have to demonstrate when you register for the programme or before completing the first stage of studies or before completing your bachelor's programme.

In case you have to take a supplementary exam in Latin or Greek, you register for courses in Latin and Greek at treffpunkt sprachen - Centre for Language, Plurilingualism and Didactics. These courses are free of charge for degree programme students of the University of Graz and there is no exam fee to be paid.

🏠 treffpunktsprachen.uni-graz.at/de/lehre/ergaenzungspruefung/ 🇺🇸

Before admission, you need to take additional exams for the following study programmes:

Study Programme	Biology	Latin	Greek
Ancient History and Classical Antiques		●	
Archaeology		●	
Biology	●		
Greek			●
Latin		●	
Molecular Biology	●		
Pharmaceutical Sciences	●		
Teacher Training Programme: Teaching Subjects			
Biology and Environmental Protection	●		
Greek			●
Latin		●	

During the bachelor's and diploma programme, you need to take additional exams for the following study programmes:

Study Programme	Latin	Greek
Ancient History and Classical Antiques		●
Archaeology		●
Bosnian/Croat/Serbian	●	
Catholic Theology	●	●

Study Programme	Latin	Greek
English and American Studies	●	
German Language and Literature	●	
Greek	●	
History	●	
Latin		●
Law	●	
Linguistics	●	
Pharmaceutical Sciences	●	
Philosophy	●	
Romance Studies - French	●	
Romance Studies - Italian	●	
Romance Studies - Spanish	●	
Russian	●	
Slovenian	●	
Teacher Training Programme: Teaching Subjects		
Bosnian/Croat/Serbian	●	
Catholic Religion	●	
English	●	
French	●	
German	●	
Greek	●	
History, Social Studies, Political Education	●	
Italian	●	
Latin		●
Russian	●	
Slovenian	●	
Spanish	●	

Tuition Fees

EU/EEA and Swiss citizens as well as people with status equivalency do not pay tuition fees as long as they finish their degree programme within the shortest duration of study. The shortest duration of study can be found in the curriculum of the degree programme. During this period, students only have to pay the Students' Union fee (=ÖH Beitrag). After the shortest study duration plus two additional semesters, tuition fees (EUR 363.36, plus Students' Union fee) have to be paid. The Students' Union fee for the winter semester 2017/18 is EUR 19.20.

🏠 studienabteilung.uni-graz.at/en/tuition-fee/degree-programme-students/

Third Country citizens have to pay tuition fees every semester. Citizens of the poorest countries in the world or people who have a residence permit other than for study-purposes are exempt from the tuition fees. As of December 2017, the tuition fees for third country citizens (incl. Students' Union fee) are EUR 745.92. Please refer to the website of the Office of Academic Affairs for the current amount.

🏠 studienabteilung.uni-graz.at/en/tuition-fee/degree-programme-students/international-students/

Degree programme students from South-Eastern Europe (Albania, Bosnia and Herzegovina, Kosovo, Macedonia, Moldavia, Montenegro, Serbia, Turkey, Ukraine and Belarus) can apply for reimbursement of the tuition fees (not the Students' Union fee), if they fulfill certain criteria.

🏠 studienabteilung.uni-graz.at/en/tuition-fee/degree-programme-students/students-from-southeastern-europe/

Structure of the Academic Year

Summer semester 2018	
Admission period for international students	from November/December - 5 February, 2018
Grace period	6 February, 2018 - 30 April, 2018
Begin of summer semester	5 March, 2018
Course start date	5 March, 2018
Course end date	30 June, 2018
End of summer semester	30 September, 2018
No courses on/during:	
Semester break	5 February, 2018 - 3 March, 2018
Easter break	26 March, 2018 - 7 April, 2018
Rector's Day	1 June, 2018
Tuesday after Whitsun	22 May, 2018
Summer break	2 July, 2018 - 30 September, 2018
All Sundays and bank holidays.	

Winter semester 2018/19	
Admission period for international students	from April/May - 5 September, 2018
Grace period	6 September, 2018 - 30 November, 2018
Begin of winter semester	1 October, 2018
Course start date	1 October, 2018
Course end date	2 February, 2019
End of winter semester	3 March, 2019
Summer Semester 2019	
Admission period for international students	from November/Dezember - 5 February, 2019
Grace period	6 February, 2019 - 30 April, 2019
Begin of summer semester	4 March, 2019
Course start date	4 March, 2019
Course end date	29 June, 2019
End of summer semester	30 September, 2019
No courses on/during:	
All Souls' Day	2 November, 2018
Christmas	17 December, 2018 - 5 January, 2019
Semester break	4 February, 2019 - 2 March, 2019
Easter break	15 April, 2019 - 27 April, 2019
Rector's Day	31 May, 2019
Tuesday after Whitsun	11 June, 2019
Summer break	1 July, 2019 - 30 September, 2019
All Sundays and bank holidays.	

Introductory and orientation phase (STEOP)

There is an introductory and orientation phase (STEOP) for all bachelor's and diploma programmes. It lasts one semester and a particular number of courses has to be passed depending on the study programme. The focus is on specifics of the subject. At the same time, you also have to complete other courses which are not included in the introductory and orientation phase. From 1.1.2016 on, exams from the STEOP can be repeated three times (altogether four attempts). If you do not pass the exam after repeating it three times, you are suspended from the respective programme for two semesters. After that, you have another four times to pass the exam. This whole procedure can happen two times.

ISIC

The International Student Identity Card (ISIC) is an internationally recognised student identity card. With the ISIC you can currently take advantage of more than 42,000 national and international discounts and benefits, and enjoy price reductions in travel, shopping, lifestyle, food and drink and much more. See the website for more information.

🏠 www.isic.at/home-en/

UNIGRAZCard

The UNIGRAZCard is your student identity card. It serves not only as ID card but also as library card. With the card, you can apply for canteen benefits offered by the Students' Union.

How to get the UNIGRAZCard

- ▶ After activating your UNIGRAZonline account, the item "Uni Card Image Upload" is available on your UNIGRAZonline business card. Please upload a picture (passport type) of yourself.
- ▶ Once you've uploaded the picture, you can order your card on your business card at the link "Apply for student ID card". The UNIGRAZCard will then be issued automatically.
- ▶ You can then personally pick up your card after 3-4 days after the order during the opening hours in the Office of Academic Affairs. Please bring a valid official photo ID.
- ▶ In order to receive your UNIGRAZCard as fast as possible when picking up the card, please choose the service "C - UniGrazCard" at the ticket printer in front of the office and wait for your call.

NOTE! Please note that you will NOT be informed separately when the UNIGRAZCARD is ready to be picked up!

Handle your UNIGRAZCard with care to ensure unhindered use of all services. It is an official photo identification! By loss, theft, damage or change of personal data, you have to pay a refund. Only the first issuance of the card is free of charge!

🏠 studienabteilung.uni-graz.at/en/studying/unigracard/

Entering Austria: Do I need a visa or residence permit?

Non-EU/EEA citizens, who want to obtain a full degree in Austria, have to apply for a visa and/or residence permit to lawfully enter Austria. With the letter of admission, international students can apply for the residence permit "students". If you have questions about the process in general, feel free to contact the Welcome Center:

+43 316 380 3940

international.students@uni-graz.at

welcome.uni-graz.at/en/studying

CHECKLIST FOR INTERNATIONAL DEGREE-SEEKING STUDENTS

Step 1: Admission Process University of Graz

- Inform yourself about the study programme(s) you are interested in: studien.uni-graz.at/en
- Do you fulfill the *language requirements*?
- Have you collected all necessary **original documents** for your application as international student? Are all documents *legalized and translated* accordingly?
- Only non-EU/EEA citizens:** Have you prepared the *qualification statement*?

Make sure you submit your application well in advance. Submit your complete application by post or in person to the Academic Affairs.

NOTE:

- ▶ If you intend to register for the *University Preparation Programme*, please note that you have to apply as international student at the Academic Affairs of University of Graz first. You need a letter of admission to register for the course! The UPP has different application deadlines than the University of Graz.
- ▶ Application forms and templates: studienabteilung.uni-graz.at/en/international-students/institut/forms
- ▶ Information about tuition fee: studienabteilung.uni-graz.at/en/tuition-fee

Step 2: Before Arrival

- Do you need a *visa* to enter Austria? (*if applicable*)*
- Do you need a *residence permit* to stay in Austria? (*if applicable*)*
- Does your *insurance* policy fulfill the requirements to enter Austria? Do you qualify for *student self-insurance** in Austria with GKK?
- Do you need to take out a travel health insurance? (*if applicable*)
- What type of *accommodation* are you looking for?
- Are you bringing family members? Which *residence status* can they get? (*if applicable*)
- Do you need support with *finding a school or kindergarden place* in Graz? (*if applicable*)

*Letter of admission required, you first have to apply as international degree-seeking student.

Step 3: Upon Arrival

- Register principal residence:** Citizens of Austria, other EU countries and third countries who transfer their permanent residence to Austria or to another city inside of Austria must *register their principal residence* at the registration office within three working days.
- Apply for confirmation of registration** (*if applicable*): EU/EEA-citizens staying longer than three months in Austria have to apply for a *confirmation of registration* (Anmeldebescheinigung) with the municipal authority.
- Residence permit: Pick up | apply for | extend your residence permit at the *Local Styrian Government*. (*if applicable*)
- Register for German language course (*if applicable*).
- Sign your rental agreement (*if applicable*).
- Open a bank account (*if applicable*).
- Sign a mobile phone contract with an Austrian provider (*if applicable*).
- Register your TV or radio set (*if applicable*).

Upon Departure

- Cancel all contracts. Please note the cancellation period for i.e. apartments (usually 3 months).
- Deregister principal residence.
- Return residence permit to Local Styrian Government (*if applicable*).

UNIGRAZ
online

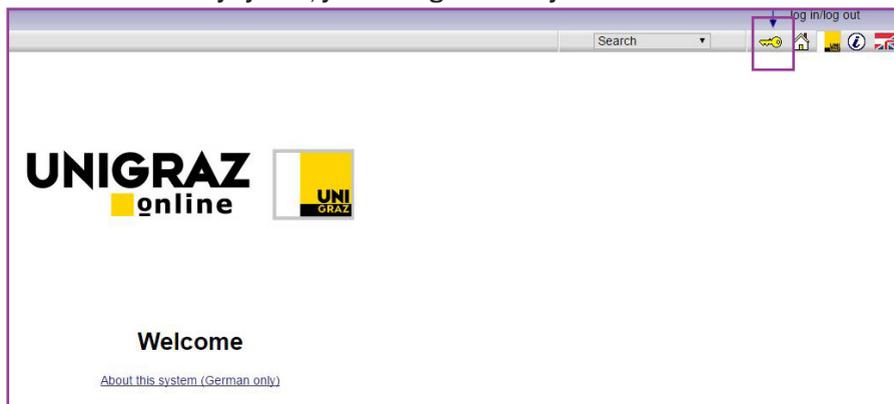
What is UNIGRAZonline?

- ▶ UNIGRAZonline is the information management system of the University of Graz.
- ▶ All members of the University of Graz (university employees and students) have personalised access to this system.
- ▶ All students' data, in particular examinations and courses, is recorded and stored in a uniform way by UNIGRAZonline.
- ▶ Students have the possibility to edit personal data immediately, request examination data and retrieve information about all the courses (place, time, content, lecturer/ lecturer).
- ▶ Compiling the data in this way gives students a clearly structured view of the progress in their studies.
- ▶ There are also search functions available for persons, rooms, courses and study programmes, etc.
- ▶ You can also use many of the functions of UNIGRAZonline even if you are not yet a student of the University and do not have personalised access. For instance, you can look at the curricula and semester plans or search for all the courses offered at the University of Graz. Just use the search function.
- ▶ More info: unigrazonline.uni-graz.at

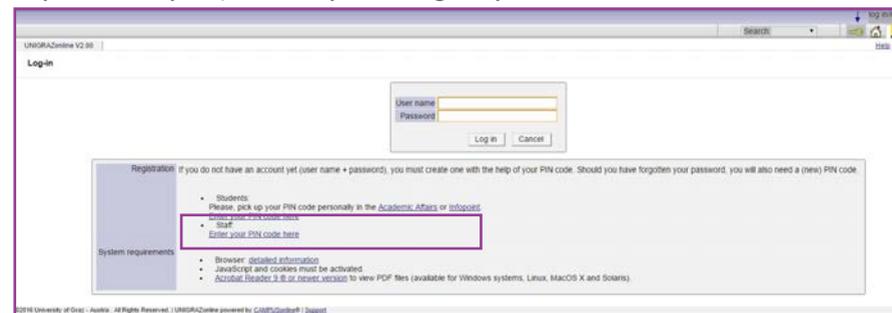
First-time access

You can access UNIGRAZonline with this link: online.uni-graz.at

STEP 1: With the key symbol, you can log into the system.



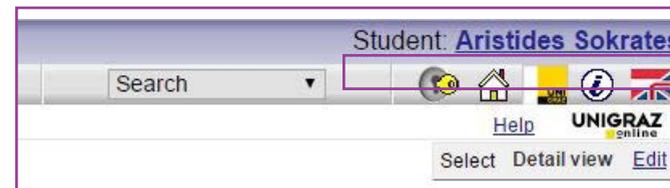
STEP 2: Choose “Enter your PIN code here” for students. Then identify with the PIN code you received via email from the Academic Affairs. You can then choose your personal password. Please note the requirements when choosing a password. As soon as you entered your password, you can log into your account.



Please NOTE! You always have to enter your username and password to log into UNIGRAZonline! You should write down your username in case you forget it. You regularly have to change your password.

Business card in UNIGRAZonline

When you click on your name, you'll be directed to your business card. Using your business card you can carry out all the important tasks in UNIGRAZonline, for instance, registering for courses or exams. On top of this, you can find your exam results, you can print out your transcripts and confirmations of registration, and find out your tuition fee status or look inside your personal appointment calendar.

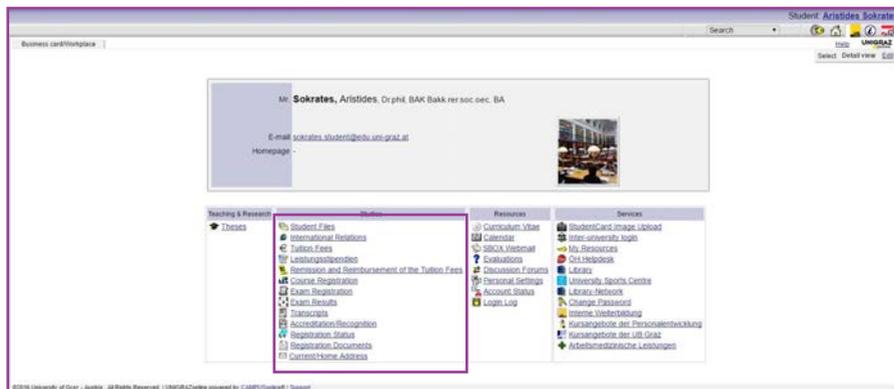


Registering for courses in UNIGRAZonline

There are different ways of navigating to the complete list of courses and registering for a course:

1. Using your business card:

After registering in UNIGRAZonline, you have to click on your name (top right) to get to your business card. Under the category “Studies”, you can find the item “Course registration”.

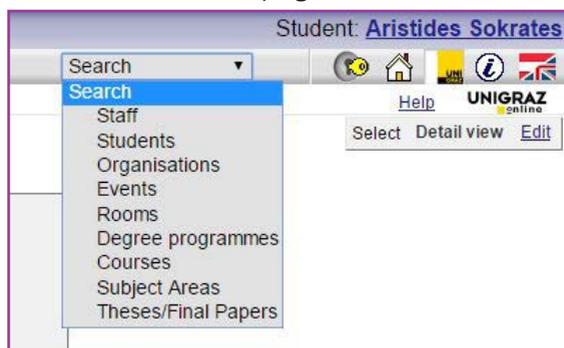


When you click on “Course Registration”, you’ll be directed to the search option.

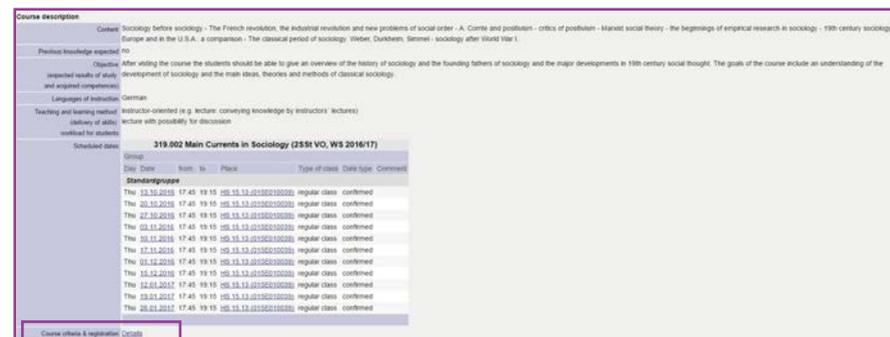


2. Using the search for “Degree programmes” or “Courses”:

Enter the name of the relevant course or programme.



To register for a course, carry out the following steps: Go to the desired course. Click on the course name to get to the detailed view. In the detailed view you will find two links in the lower third pane (Scheduled dates, Course criteria & registration). When you click on the Course criteria & registration link, you will come to Course Registration.



You are now in registration mode and can register for this course from the date indicated. When you click on “Register”, you’ll be asked if you are certain you want to register. Confirm the registration.

The new information status of the course you have registered for is now indicated. Under “Current status” you can now find information about your registered status for the course (confirmed place or waiting list place). You can deregister yourself using the “Deregister” button.

The following information in the “Participant” column:

- ▶ **“Max part.”** is the maximum number of participants allowed on the course when confirmed places are allocated.
- ▶ **“Current Participants”** is the current number of registered participants.
- ▶ When the maximum number of participants has been reached, you will be automatically registered for the waiting list.
- ▶ If the “Max part.” value has been set to 0, registration is only possible from the waiting list, since particular prerequisites for participation must be fulfilled. When the prerequisites have been verified, you will either be registered for a confirmed place or deregistered again.
- ▶ You will automatically receive notification to your student email address about any change in your registration by UNIGRAZonline.

Attention must be paid to the relevant prerequisites for participation in a course. You can find information about this in your curriculum or you can get it from the respective institutes or Dean’s Office. You can find the registration dates for the course registration on: unigrazonline.uni-graz.at/en/students/application-dates-for-courses/

Registering for exams in UNIGRAZonline

You have to distinguish between “Course registration” and “Exam registration”. As illustrated above, you can register or deregister for exams using your business card.

In the same way, you can find the examination dates on the websites of the institutes and a link to the registration procedure. Another way of doing this is registering for the exam in the detailed view of the individual courses.

Examination dates for each course will be made known during the semester.
You can find more information about registering for courses and exams in our podcasts
on: uni-graz.at/en/studying/students/study-organisation/podcasts/

Planning your programme

Semester plans in UNIGRAZonline

You can retrieve semester plans of the individual programmes using UNIGRAZonline (online.uni-graz.at). Select your programme from the search option Degree programmes (e.g. bachelor's programme Ancient History). Go to the top right (box with grey background) and click on "Curriculum view". The "Curriculum view" gives you a better and more detailed overview than the "Semester plan view". When you have chosen this view, you can choose between compulsory subjects, elective subjects (if available) and free elective subjects. When you click on compulsory subjects, all the courses of the selected degree programme will be shown in the recommended semester according to the curriculum. The "Curriculum view" supports you in planning your semester and creating your timetable.

Part/Year of subject	Course	CS	Duration (hrs)	Type	Credits	Semester with ECTS credits						
						I	II	III	IV	V	VI	
Compulsory subjects (69 ECTS)						140	19	9	36	40	26	8
Elective subjects from list (0)												
Recommended free subjects (30)												
Sum total of study programme (69 ECTS)						170						

Types of courses

Vorlesungen – Lectures (VO)

Lectures are courses in which knowledge is communicated in the form of discourses by a lecturer. The exam takes place in one single sitting and can be oral, written or both. The examination method is specified in the curriculum.

Orientierungslehveranstaltungen – Orientation lectures (OL)

OLs are study programme introductory courses. They give an outline of the study programme and its progress. Participation in these courses is usually compulsory.

Tutorien – Tutorials (TU)

Tutorials accompany courses and can also be led by qualified students.

Kurse – Courses (KS)

These are courses in which students and teaching staff work together on the subject matter in an experience-based and application-oriented way.

Proseminare – Introductory seminars (PS)

"Proseminare" are preliminary stages to seminars. They impart a basic knowledge of scholarly work, give an introduction to the specialist literature and treat examples of problems of the subject through presentations, discussions and case examples.

Übungen – Exercises (UE)

"Übungen" correspond to the practical and professional objectives of programmes and solve specific tasks.

Seminare – Seminars (SE)

Seminars serve the purpose of scholarly discussion. Participants contribute their own material. Seminars are usually concluded with a written paper.

Privatissima- Research seminars (PV)

"Privatissima" are special research seminars.

Arbeitsgemeinschaften – Work groups (AG)

Work groups serve to work through specific research questions, methods and techniques and to introduce scholarly co-operation in small groups.

Repetitorien – Revision courses (RE)

"Repetitorien" are kinds of revision or refresher courses for diploma and bachelor's programmes which comprise the entire subject matter of a course or exam. Students are given the opportunity to express their wishes concerning the sub-areas to be dealt with. Revision courses can be presented in terms of questions and answers.

Konversatorien (KV)

"Konversatorien" are courses in the form of discussions where instructors answer students' questions.

Praktika (PR)

"Praktika" supplement pre-professional or academic training.

Exkursionen – Excursions (EX)

Excursions contribute to illustrating and enhancing teaching.

Vorlesungen verbunden mit Übungen – Lecture/practical (VU):

"Vorlesungen verbunden mit Übungen" are lectures involving practical exercises where specific tasks and their solution are dealt with in a context of knowledge communication. The content corresponds to the practical and professional objectives of the diploma, bachelor's and master's programmes.

Exkursionen verbunden mit Übungen – Practical/field trip (XU)

"Exkursionen verbunden mit Übungen" are a combination of excursions (EX) and practical exercises (EX).

Laborübungen – Laboratory practicals (LU)

Laboratory practicals serve to impart and train in experimental techniques and abilities.

Doctoral colloquium (DQ)

Doctoral colloquia serve to review and discuss doctoral theses.

Projects (PT)

Experimental and/or theoretical or small-scale research work is conducted in projects that take into account all necessary working steps.

Continuous assessment courses

Apart from lectures and orientation lectures, all courses involve continuous assessment. This means courses are assessed not by means of one single examination at the end of the course, but rather by assessing the progress of the participants during the course (e.g. through presentations, tests, etc.)

🏠 studierendirektor.uni-graz.at/de/studienrecht/ 

Exams

Exams serve to test knowledge and abilities acquired during the individual courses. Exams are taken in oral or written form or both. In particular courses, instead of doing an exam, you will submit written work (a module essay) and/ or make a presentation. You can register for the exams of the lectures via UNIGRAZonline.

NOTE! You do not have to register for exams of courses with continuous assessment!

Retakes (exams which have to be repeated)

You are entitled to retake failed examinations three times; that means you have four attempts in all. If you are a student of a programme which is run in co-operation with TU Graz (NAWI Graz, www.nawigraz.at), you are entitled to retake exams four times (altogether five attempts).

You also have the right to retake exams in which you have already gained a pass one time within six months of the exam sitting. Note: the grade of the last exam is what counts, even if the grade is worse than the first one. See statute of the University of Graz.

🏠 studierendirektor.uni-graz.at/de/studienrecht/ 

Academic leave

You may only take academic leave from your studies to the maximum amount of two semesters per application. An application for academic leave can be submitted up to the deadline for the semester for which it applies. Admission to your study programme remains valid during your academic leave. However, during this time you are not allowed to take exams, participate in courses or submit academic work. You do not have to pay tuition fees, but you are obliged to pay your Students' Union fee during academic leave.

🏠 studienabteilung.uni-graz.at/en/studying/academic-leave/

Suggestion box

If you'd like to report suggestions for improvement or complications or other problems in your study programme, you can pass on suggestions to the online suggestion box. All enquiries are of course handled confidentially and anonymously.

🏠 studierendirektor.uni-graz.at/de/studieren/kummerkasten/ 

Ideas for free electives

Basic module

The Basic Module of the University is an orientation and introduction guide to your studies. It gives you the opportunity to expand your view beyond your own study programme, to get an idea of different specialist perspectives, and to acquire up-to-date knowledge about studies and society. The Basic Module of the University is offered by teaching staff of all faculties to students of all faculties. It consists of four courses each with a contact hour and two ECTS credits. Three to four courses have to be completed to complete the Basic Module of the University.

🏠 lehr-studienservices.uni-graz.at/de/studienservices/basismodul/ 

treffpunkt sprachen – Centre for Language, Plurilingualism and Didactics

treffpunkt sprachen is the Centre for Language, Plurilingualism and Didactics of the University of Graz where you can attend communicative language courses in more than 20 different languages. To satisfy growing internationalisation, treffpunkt sprachen imparts important additional qualifications in languages which also prepare you selectively for future professional activities. On the website of treffpunkt sprachen you will find all the up-to-date information about courses, course descriptions, types of registration, costs, additional courses to support independent language learning and information about internationally recognised language certificates (IELTS, ÖSD) etc.

treffpunkt sprachen - Centre for Language, Plurilingualism and Didactics

Johann-Fux-Gasse 30/1, 8010 Graz

T +43 (0)316 380-2493

treffpunktsprachen@uni-graz.at

🏠 treffpunktsprachen.uni-graz.at/en/

Center for Social Competence

The Center for Social Competence offers a wide range of courses to support communicative and social abilities. Self-perception and self-reflection, negotiations, project and conflict management, co-operation, organisational skills and social responsibility enhance the specialist qualifications demanded by today's university graduates. Apart from accrediting courses in curricula (elective subject and/ or free elective subject), a certificate is awarded for completing eight or more semester hours (12 ECTS credits).

🏠 soziale-kompetenz.uni-graz.at/en/

Coordination Centre for Gender Studies/Research and Equal Opportunities

Under this name, the University of Graz offers you a well thought out modular selection of courses which you can study in the framework of free electives according to your own interests and goals and to the amount you wish. The theme of gender studies is the importance of gender for culture, the individual, society and research. Gender is here understood as a social construct and process category which is relevant in all areas of life. The courses held in the framework of Gender Studies allow you to sharpen your perception regarding the effects of gender relations in all contexts of life.

Coordination Centre for Gender Studies/Research and Equal Opportunities

Beethovenstraße 19, 8010 Graz
 T +43 (0)316 380-5721 or -5722 | koordff@uni-graz.at
[koordination-gender.uni-graz.at/en/](https://www.uni-graz.at/koordination-gender.uni-graz.at/en/)

Supplementary subject: Media Studies

In a close connection between practice and theory, this course provides a useful instrument for effective communication and helps to develop an informed understanding. There are focuses in the fields of journalism, public relations work and presentation in all their different aspects. Since media work is only one aspect of effective communication, Media Studies as a supplementary subject not only serves as preparation for a career in media, it also enhances the overall communicative ability of students for all occupational fields. Completion of this supplementary subject leads to a certificate.

Department of English Studies

Fr. Kordula Auer
 Heinrichstraße 36/II
 8010 Graz
 T +43 (0)316 380-2483

[anglistik.uni-graz.at/ergaenzungsfach_medienwissenschaft/](https://www.uni-graz.at/anglistik.uni-graz.at/ergaenzungsfach_medienwissenschaft/) 

Module and supplementary subject: Information Modelling

The restricted elective subject and/or supplementary subject Information Modelling addresses general topics of digital representation of data in the humanities. Here, principles, methods and technologies of the development and processing of scholarly sources and data from an IT point of view (especially in the field of humanities and cultural heritage) are communicated. The spotlight is on texts and processes of text technology derived from them. This supplementary subject imparts a basic knowledge of the application of information technologies and digital methods in humanities subjects. The module, which comprises 24 ECTS credits, can be chosen in most bachelor's programmes of the Faculty of Humanities as a supplementary subject (restricted elective), but can also be taken in the form of free elective subjects. Successful completion of the module leads to a certificate.

Module: Digital Science

Information technology is indispensable to today's scholarship and research. Digital solutions to research problems and computer-aided possibilities of sustainable formal representations of knowledge are increasingly sought after. This module illustrates the relationship between electronic media and scholarship, and communicates the related issues of digital representation, media competence, ethical and legal conditions, digital publishing, the possibilities of information and communication technologies as well as basic questions relating to the conception of information systems. It thus provides an overview on matters of technological development and the resulting change for scholarship from technological and methodological perspectives. The courses are worth 24 ECTS credits and their successful completion leads to a certificate.

Information Modelling
 Austrian Centre for Digital Humanities
 Elisabethstraße 59/III, 8010 Graz
 zim@uni-graz.at
[informationsmodellierung.uni-graz.at/en/](https://www.uni-graz.at/informationsmodellierung.uni-graz.at/en/)

Political Science – Civic Studies

The cross-faculty study package Political Science – Civic Studies is offered to students of all fields of study and can be taken as a special elective subject focus or to supplement existing specialist knowledge or simply for your own personal interest. Political Science at the University of Graz enables an in-depth study of political and civic studies and associated complementary subjects and can be completed with a certificate.

Gudrun Bergmayer
 Universitätsstraße 15/C3, 8010 Graz
 politikwissenschaft@uni-graz.at
[politikwissenschaft.uni-graz.at](https://www.uni-graz.at/politikwissenschaft.uni-graz.at) 

Cultural Management– Applied Cultural Studies certificate

- ▶ The programme consists of six modules and is open to students of all fields of study of the Faculty of Humanities at the University of Graz.
- ▶ Each module consists of two courses which in total are worth 10 ECTS credits.
- ▶ To gain certification, Module 1 Cultural Theory is compulsory.
- ▶ At least another two modules have to be chosen. Each module must be completed in its entirety.
- ▶ The certificate is worth from 30 to 60 ECTS credits depending on how many courses the student takes. The certificate is issued only one time. Each module must be completed in its entirety.
- ▶ The sequence of courses can either be decided by students or is laid down in the range of courses.

Brigitte Knaus
 Attemsgasse 8/III (Neuzeit), 8010 Graz
 brigitte.knaus@uni-graz.at
[geschichte.uni-graz.at/de/allgemeine-geschichte-der-neuzeit/lehre-studium/studienschwerpunkt-kulturmanagement/](https://www.uni-graz.at/geschichte.uni-graz.at/de/allgemeine-geschichte-der-neuzeit/lehre-studium/studienschwerpunkt-kulturmanagement/) 

Timegate

Timegate is a co-operation project which makes a basic knowledge of business management available to all students in the framework of a range of practical and application-oriented elective subjects. In the framework of free elective subjects, students can choose the courses offered in Timegate from three modules “Grundlagen der Betriebswirtschaftslehre und Gründung”, “Persönlichkeit&Perspektive” and “Praxistransfer” and thus create their own individual focuses. On top of this, target-group

specific certificates can be obtained which confirm the obtained additional qualifications for future entrance into the job market, e.g. for Natural Sciences, Pharmaceutical Sciences, Psychology, Humanities, Sports Science, Law and Business Economic Theory. Additionally, there are special courses for students interested in founding companies (Grazer Gründungsschule, Gründungsgarage) as well as a High Potential Programme for women students (FAME). Registration for courses takes place on a first-come, first-served basis via UNIGRAZonline.

Nina Nentwig, MA

Elisabethstraße 50b/2nd floor, 8010 Graz

timegate@uni-graz.at

 unternehmensfuehrung.uni-graz.at/en/timegate/

Students' responsibilities

Re-registration

After admission as a degree programme student or a non degree programme student (e.g. because you take the University Preparation Programme), you have to re-register each semester that you wish to continue your studies. This re-registration takes place automatically on payment of your Students' Union fee (or tuition fee, if that is the case). During your time at the University Preparation Programme, you can re-register when you paid the Students' Union fee and the Course Fee. You can view your payment data via UNIGRAZonline. You will not be sent a payment form for the. The Office of Academic Affairs can answer open questions regarding the re-registration and tuition fee.

Email

The University makes an email address available to each student. All the information about the study programme and courses is sent to your university email address. The email address usually looks like this: *firstname.familyname@edu.uni-graz.at*. It's generated the first time you use UNIGRAZonline. User names and passwords for UNIGRAZonline are also valid for the university email address. You can access your email address and retrieve emails from it from the servers: *sbox.edu.uni-graz.at*.

🏠 <https://it.uni-graz.at/en/services/e-mail/>

Course evaluations

At the University of Graz, a student-centred model called GEKo (Grazer Evaluationsmodell des Kompetenzerwerbs) is used to evaluate courses. GEKo is a standard survey method and asks students about the conditions of teaching and learning, learning results and acquisition of competence. Questionnaires are filled out using the Campus software of UNIGRAZonline, and students are notified of activation by email. Evaluation is, of course, anonymous.

An innovative method of intermediate evaluation called TAP (Teaching Analysis Poll) is also offered. For this to be done, the lecturer leaves the course 30 minutes before the end, and staff from Curricula Development and Study Services facilitate the students to answer three questions in small groups. The results are collected, discussed and the majority view extracted.

🏠 lehr-studienservices.uni-graz.at/de/qualitaetssicherung/lehrveranstaltungsevaluierung/ 

Grants, scholarships and benefits

The faculties award merit-based scholarships for the past academic year. Students with excellent grades can apply within a period of time, the exact dates and prerequisites can be found on the respective faculty's website.

General funding opportunities and scholarships can be found by searching the Austrian Database for Scholarships and Research Funds www.grants.at.

Health Insurance

In Austria, health insurance is compulsory. Students from EU/EEA countries and Switzerland who are health insured in their home country can apply for a European Health Insurance Card at their national insurance provider. Some countries concluded a health insurance agreement with Austria. Please contact your national health insurance provider for further information.

oead.at/en/to-austria/entry-residence-and-employment/insurance/

NOTE! Only for non EU/EEA citizens: Not every insurance you can conclude fulfils the requirements to issue the „students“ residence permit. For more info, please contact the Welcome Center: international.students@uni-graz.at

Degree programme students (*ordentliche Studierende*) and non degree programme students (*außerordentliche Studierende*) at University Preparation Programmes (*Vorstudienlehrgänge*) can take out a students' health insurance policy with the Styrian Public Health Insurance (Gebietskrankenkasse, GKK) under certain circumstances. The monthly insurance premium is approx. EUR 55.

As soon as you are insured, you will be sent an E-Card, upon which personal data such as your insurance number and name are stored. When you visit a doctor, you must show them your E-Card. There are doctors who have contracts with one or more health insurance providers (*Kassenarzt*), private consultants (*Wahlarzt*) and private specialists (*Privatarzt*). The costs of the services from a contracted doctor are covered by the health insurance provider. Should you decide to go to a private consultant, you must first pay for the treatment, but your health insurance provide may refund part of the cost if you submit the invoice. You must pay for the costs associated with treatment by a private specialist on your own.

www.gesundheit.gv.at

Students' Union accident and liability insurance

The Students' Union fee includes an accident and liability insurance. This fee gives you insurance protection in the case of accident and misadventure which could occur in the course of your studies. If you want to make an insurance claim, send your notification of claim or damage report to:

Generali Versicherungs AG

Policy number collective accident insurance: 000 1809 6819

Policy number collective liability insurance: 000 1810 4297

Contact Students' Union-Info-Hotline (Generali insurance)

T 0800/ 204 4400

studierendenversicherung@oeh.ac.at

Support Graz:

Andreas Kerecz (all SU locations in Graz)

M +43 (0)676 825 852 68

andreas.kerecz@generali.com

Patrick Steinscherer (all SU locations in Graz)

M +43 (0)676 825 854 45

patrick.steinscherer@generali.com

www.oeh.ac.at/en/service/insurance

Finding Accommodation

SWIS

The Graz accommodation information system (SWIS) can give you information about rooms and flats (apartments) in Graz and Styria. SWIS is a joint project of the City of Graz and the State of STYRIA and is one of the best addresses when looking for accommodation. On the website you can find an accommodation database in which you can look for your desired accommodation.

Rechbauerstraße 4a, 8010 Graz

T +43 (0)316 81 16 45

office@sws.or.at

www.sws.or.at

Housing exchange of the Graz Students' Union

The online portal of the Students' Union of the University of Graz, Medical University of Graz, the University of Music and Performing Arts, and Graz University of Technology provides a database with offers of accommodation for all those looking for accommodation in Graz: www.campusboard.at

Student hostels

If you like to have people around you and would like to get to know other students, student hostels in Graz are inexpensive places to stay.

Afro-Asiatisches Institut

Leechgasse 22, 8010 Graz

T +43 (0)316 32 44 34

office@aai-graz.at

www.aai-graz.at

Quartier Leech

Leechgasse 24, 8010 Graz
 T +43 (0)316 32 26 28
 khg-graz@graz-seckau.at
 🏠 www.quartierleech.at

Studentenwohnheim Graz – Leechgasse

Leechgasse 1, 8010 Graz
 T 0676/ 898 448 565
 s.porenta@home4students.at
 🏠 www.home4students.at

Studentenwohnheim Neutorgasse

Neutorgasse 46, 8010 Graz
 T 0676/ 898 448 572
 a.walter@home4students.at
 🏠 www.home4students.at

Studentinnen- und Studentenheim der Akademikerhilfe

Schönbrunnheim
 Untere Schönbrunnngasse 7-11, 8043 Graz
 T 0699/ 140 176-12, -31
 f.sebathi@akademikerhilfe.at
 🏠 www.akademikerhilfe.at/heime

Elisabethheim

Elisabethstraße 93, 8010 Graz
 T 0699/ 140 176-11, -31
 f.loidl@akademikerhilfe.at
 🏠 www.akademikerhilfe.at/heime

Die Münze

Münzgrabenstraße 59, 8010 Graz
 T 0699/ 140 176-07, -31
 n.feimuth@akademikerhilfe.at
 🏠 www.akademikerhilfe.at/heime

VAÖ – Student/innenheim

Am Rehgrund 14, 8043 Graz
 T +43 (0)316 38 48 61
 office@graz-vaoe.at
 🏠 www.graz-vaoe.at

Friedrich Schiller Studentenheim

Elisabethstraße 85, 8010 Graz
 T +43 (0)316 32 45 00 69
 office@fssh.at
 🏠 www.fssh.at

Internationales und Evangelisches Studentenheim Johannes-Kepler-Haus

Am Rehgrund 4, 8043 Graz
 T +43 (0)316 32 76 45
 office@johannes-kepler-haus.at
 🏠 www.johannes-kepler-haus.at

Studentenheim des Landes Steiermark – Riesheim

Billrothgasse 41, 8047 Graz
 T 0676/ 866 300 10
 karoline.blor@stmk.gv.at
 🏠 www.jugendhaeuser.steiermark.at

WIST – Wirtschaftshilfe für Studierende Steiermark

- ▶ Fröbelgasse 34, 8020 Graz
- ▶ Ghegagasse 9-19, 8020 Graz
- ▶ Messequartier Münzgrabenstraße 84a-84c, 8010 Graz
- ▶ Moserhofgasse 20-22, 8010 Graz
- ▶ Moserhofgasse 34, 8010 Graz
- ▶ Moserhofgasse 36, 8010 Graz
- ▶ Wiener Straße 58a, 8010 Graz

T +43 (0)316 83 66 66-0
 verwaltung@wist.vc-graz.ac.at
 🏠 www.wist.vc-graz.ac.at

ÖJAB-Haus

Steiermark – Studentinnen- und Studentenwohnheim - Liebigheim
 Liebiggasse 4, 8010 Graz
 T +43 (0)316 38 15 03-51
 stmk@oejab.at
 🏠 www.oejab.at/liebig

Graz - Studentinnen- und Studentenwohnheim

Glacisstraße 39-41, 8010 Graz
 T +43 (0)316 26 93 69-1051
 graz@oejab.at
 🏠 www.oejab.at/graz

Kolpinghaus Graz

Adolf-Kolping-Gasse 6, 8010 Graz
 T +43 (0)316 82 94 70-0

office@kolping-graz.at

🏠 www.kolping-graz.at

Studierendenwohnhaus Greenbox

Greenbox West

Eggenberger Allee 31, 8020 Graz

T +43 (0)316 54 38 24

west@greenbox.co.at

🏠 www.greenbox.co.at/west/

Greenbox Nord

Lindweg 31, 8010 Graz

T +43 (0)316 36 22 36

christopher.tafeit@greenbox-graz.at

🏠 www.greenbox.co.at/nord/

Greenbox Mitte

Bahnhofgürtel 63, 8020 Graz

T 0660/ 60 66 212

udo.eiselt@greenbox-graz.at

🏠 www.greenbox.co.at/mitte/

Milestone Graz Volksgarten

Bahnhofsgürtel 55, 8020 Graz

T 0660/ 82 36 942

m.froehlich@milestone.net

🏠 www.milestone.net

STUWO Studentenheim

Eggenberggürtel 71, 8020 Graz

T 01/ 23 14 50 14

graz@stuwo.at

🏠 www.stuwo.at/studentenheime/studentenheim-graz

Studentennest

Stiftingtalstraße 340, 8010 Graz

T 0664/ 88 59 46 44

daheim@studentennest.at

🏠 www.studentennest.at

Working during your studies

Citizens of Belgium, Bulgaria, Czech Republic, Denmark, Estonia, Germany, Hungary, Finland, France, Greece, Ireland, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Sweden, Spain, Cyprus, United Kingdom or Switzerland (as of July 2016) are allowed

to undertake employment in Austria. Third country citizens are advised to contact the competent authority before taking up employment in Austria, as in most cases a work permit is required.

🏠 welcome.uni-graz.at/en/studying/

Studying abroad and stays abroad

Experience of being abroad is becoming increasingly important for planning your future career and for entering professional life. For this reason many students recognise and use the opportunities that a stay abroad during your studies offers. You also have the possibility during your studies to gather experience of living abroad and at the same time improve your knowledge of foreign languages. In the framework of various programmes, such as Erasmus+, ISEP, MAUI, AEN, Joint Study etc, countless universities are available for short-term one or two-semester study stays. Placements and internships relevant to your studies are also supported. The study abroad fair takes place in October at the University of Graz for all those interested. You can find special information for first semester students here: international.uni-graz.at/de/stud/outgoing/info-es

Office of International Relations

Universitätsplatz 3/ main floor, 8010 Graz

T +43 (0)316 380-1249

international@uni-graz.at

🏠 international.uni-graz.at/en

Opening Hours

Mon-Fri 9.30 am – 12 noon, Wed 1 pm – 3 pm

During Holidays: Mon – Thur 10am – 12 noon

As well as on appointment

Reduced rates for students

Holding Graz Linien (public transportation)

Degree programme students can apply for a special priced public transportation ticket, provided they are under the age of 27 on the first valid day of the card. You can print out the university-confirmed application form using UNIGRAZonline. Take the form with you to the Mobilitäts- und Servicecenter (Mobility and Service Centre), Jakoministraße 1, 8010 Graz (Mon-Fri, 8am-6pm, Sat 9am to 1pm). The card will be issued to you in return for cash payment. Remember to take with you the application form, a photo ID and a passport photo. You can also order your study card over the online shop of Holding Graz.

🏠 www.holding-graz.at 

NOTE! If you live in the city of Graz, it may be cheaper to buy the annual public transportation pass. For more information, see: www.holding-graz.at/jahreskartegraz.html

Mensa (Canteen)

The canteen offers a rich variety of meals and inexpensive food at midday. With a stamp from the Students' Union on your UNIGRAZCard, you can get a reduction on a midday set meal. Please refer to the Students' Union website for information how to get the stamp.

General reduced rates

Open-air swimming pools (www.freizeitgraz.at), cinema (www.uncut.at), skiing fun – many art, culture, continuing education and sports facilities offer special reductions for students. Don't forget to take your UNIGRAZCARD with you so that you can provide student identification. There are even more student specials for students of the University of Graz. There are often special tours, raffles for free cards and more, on top of reduced offers and tickets at the following co-operation partners:

- ▶ ARGE Aktuelle Kunst in Graz (www.aktuellekunst-graz.at)
- ▶ Diagonale Festival des österreichischen Films (www.diagonale.at)
- ▶ Grazer Oper (www.theater-graz.com/oper)
- ▶ Grazer Spielstätten (www.spielstaetten.at)
- ▶ Kunsthause Graz (www.museum-joanneum.at/de/kunsthause)
- ▶ Lange Nacht der Museen (langenacht.orf.at)
- ▶ Musikverein für Steiermark (www.musikverein-graz.at)
- ▶ Schauspielhaus Graz (www.schauspielhaus-graz.com)
- ▶ Stadtmuseum (www.grazmuseum.at)
- ▶ steirischer herbst (www.steirischerherbst.at)
- ▶ Universalmuseum Joanneum (www.museum-joanneum.at)

Universitäts-Sportinstitut – USI

Do you want to stay physically fit during your studies? The University Sports Institute – in short USI – gives you a good opportunity with over 370 courses. A broad range of sports awaits you during the semester. From classical types of sport such as swimming and ball games to trend sports such as paragliding and wakeboarding. The sports courses are offered at low prices and get booked out very fast, so register as soon as possible!

Universitätsplatz 3 (ground floor), 8010 Graz

T +43 (0)316 380-2255

usigraz@uni-graz.at

📍 sportinstitut.uni-graz.at 

Eating on campus

You can find a great variety of restaurants, cafes and supermarkets close to campus. Some restaurants and canteens are even located on campus. To give you a first impression, here are some restaurants or canteens:

- ▶ Mensa: www.mensen.at
- ▶ Café Global at Afro-Asiatic Institute: www.quartierleech.at/cafe-global
- ▶ Menu of the day of restaurants close to campus: menue.uni-graz.at

Service facilities

Library

The Graz University Library (UB) is the third largest library in Austria and consists of a main library, two faculty libraries and numerous specialist libraries at individual institutes. The main library at Universitätsplatz 3 is undergoing a general refurbishment until 2019 and even the historic Reading Room will remain closed during the rebuilding phase. Many services such as lending, interlibrary lending, textbook collection, information service and user workplaces can be found in the temporary premises at Beethovenstraße 8.

How and when can I borrow a book?

- ▶ For students, the UNIGRAZCard is also valid as personal identification for the library.
- ▶ Registration for the library is carried out using your business card in UNIGRAZonline.
- ▶ Notifications, such as reminders or requests for payment, are sent to your email address.

University Library rebuilding blog

All the stories about the current rebuilding and services you can find in blog form on blog.

Beethovenstraße 8, 8010 Graz

T +43 (0)316 380-3100

ubgraz@uni-graz.at

🏠 ub.uni-graz.at/en

UNI IT – IT Services of the University of Graz

UNI IT provides IT workstations to students along with all the technical equipment at two training centres and is at the same time the point of contact for questions and problems in IT matters. The service desk team answers questions by phone or email from Monday to Friday from 8am to 4pm. The team is personally available in section G of the RESOWI building from Monday to Friday from 8am to 6pm or at the info point in the WALL building from Monday to Friday from 2.15 to 2.45pm.

Service desk

T +43 (0)316 380-2240

servicedesk@uni-graz.at

🏠 it.uni-graz.at/en/

There are workplaces for students not only at the RESOWI building but also, for instance, at the WALL building and at the various specialist libraries. Laptop access points (cable or wireless) are found in several buildings.

🏠 it.uni-graz.at/en/services/workplaces/

Access authorisation for training centres

You have access to the teaching and work rooms through your UNIGRAZCARD. You can activate your access authorisation using your business card in UNIGRAZonline.

More info:

🏠 it.uni-graz.at/en/services/workplaces/it-rooms-and-public-devices/

unikid & unicare

University Work-Family Balance Information Centre

The University Work-Family Balance Information Centre plans, implements and evaluates family-friendly measures to support members of the university – both students and employees. In addition to providing advice and service, the information centre raises awareness of those in the position of needing to combine studying/working with caring for children, teens, adults or elderly family members. unikid & unicare gives individual advice, ascertains needs, customises service provisions, organises events and coordinates family-friendly measures at the University of Graz. The University Work-Family Balance Information Centre cooperates with regional institutions and universities and is a part of national and international networks. Please get in touch via email or telephone to make an appointment.

Harrachgasse 32/Mezzanine

T +43 (0) 316 380-2168

unikid-unicare@uni-graz.at

🏠 unikid-unicare.uni-graz.at/en

Career Center

Develop your potential!

Are you still in your studies but would like to prepare yourself for your career entry or for an upcoming placement or internship? The Career Center can assist you with a professional programme, lots of information and personal advice. For information on free-of-charge advice, contact us on careercenter@uni-graz.at or phone +43 (0)316 380-1048.

Liebiggasse 9/1, 8010 Graz

T +43 (0) 316/ 380-1048

Mon - Thur 9 – 16, Fri 9 am – 1 pm and on appointment

careercenter@uni-graz.at

🏠 careercenter.uni-graz.at and jobportal.uni-graz.at 

Welcome Center

The Welcome Center is a central service and advice centre for international staff, professors, guests and full-time students. Important information before or during your stay in Graz is provided to enable you to prepare in advance and thus ensure quick integration into university life. The Welcome Center also acts as a co-ordination point for information about internal organisation, processes and services of the University of Graz. Questions such as “Are there student tickets for public transport?” or “How can I find accommodation in Graz?” are answered on the website, by phone or by email. You can also schedule an appointment for personal consultation.

Universitätsplatz 3/1, 8010 Graz

T +43 (0)316 380-3940

international.students@uni-graz.at

🏠 welcome.uni-graz.at/en

alumni UNI graz

alumni UNI graz is the graduate association of the University of Graz. It is a cross-faculty network of thousands of graduates of all fields of study and ages. alumni UNI graz is a link between the University, business and society and provides possibilities of continuing education, networking and exchange of experience between University and professional life. The “junior alumni” supports young academics in particular to enter the job market.

Liebiggasse 9, 3rd floor
 T +43 (0) 316 380-1820
 alumni@uni-graz.at
 🏠 alumni.uni-graz.at 

UNI for LIFE

UNI for LIFE SeminarveranstaltungsGmbH – the continuing education service facility of the University of Graz provides part-time university continuing education – from single-day seminars to master’s courses – e.g. the university courses “Rechts- und Wirtschaftskompetenz”, “Rechnungswesen für Juristinnen und Juristen”, “Stressmanagement am Arbeitsplatz” as well as a variety of MBA master’s programmes. It is oriented to practical training and the job market.

Palais Kottulinsky, Beethovenstraße 9, 8010 Graz
 Tel. +43 (0)316 380-1013
 office@uniforlife.at
 🏠 www.uniforlife.at

DocService

DocService provides information and support for early stage researchers and doctoral supervisors. It hosts a website docservice.uni-graz.at on doctoral studies at the University of Graz (funding opportunities, study guide etc.), offers a course program in transferable skills and serves as a counselling center for doctoral researchers. DocService organizes conferences and information events on current issues concerning doctoral studies and is responsible for the Seraphine Puchleitner Award for outstanding supervisors. As a center of expertise for doctoral studies DocService is also managing the Doctoral Academy Graz doctoral-academy.uni-graz.at.

Educational and Student Services
 Halbärthgasse 6/I, 8010 Graz
 Tue 1 pm – 4 pm, Thur 10 am – 12 noon
 Tel. +43 (0)316 380-1212
 doktorat@uni-graz.at
 🏠 docservice.uni-graz.at/en

Basic module:

The basic module offers introductory courses which facilitate orientation to the University at the beginning of your studies. You can find more information on this topic under "Ideas for free electives".

Block-scheduled course:

This course does not take place regularly once a week per semester, instead it is held intensively in half days, single days or on two to three weekends or weekdays.

Code of studies:

Each degree course is designated with a three, six or nine-digit number (for purposes of administration). If you choose the study programme Law, for instance, your code of studies will be "101".

Confirmation of registration:

You can print out your confirmation of registration about five working days after you have paid in your Students' Union fee or tuition fee in UNIGRAZonline. This confirmation indicates that you are properly registered for your study programme. You may have to present it to the tax authority, the "Gebietskrankenkasse" (health insurance provider) and if necessary the grant office.

Contact hour:

A contact hour is the name given to the amount of teaching time of a course at university. One contact hour lasts 45 minutes.

Co-registered student:

If you are registered at a university in Austria, you can register yourself at another university as a co-registered student to attend individual courses there in the framework of your studies.

Curricular committee:

The curricular committee is responsible for enacting and modifying the curricula. Members of the curricular committee are professors, assistants, research assistants and students. The chairman is responsible for the recognition of exams and preliminary studies as well as development of the curricula.

Dean of studies:

Each faculty has a dean and a dean of studies. The dean of studies is elected from the professors of the respective faculty and is responsible for all matters necessary for the running of the programmes and exams.

Dean:

The dean is head of the faculty. Her or his area of responsibility is to lead the day-to-day running of the faculty and to represent it.

Dean's office:

At the faculty level, every faculty has a dean's office which supports the dean, dean of studies, the faculty staff, the curricular committee and its chairmen as well as the appointment committee and habilitation committees.

Diploma supplement:

Graduates receive an internationally comparable supplement on the occasion of their bachelor's degree or doctoral graduation – the so-called diploma supplement. This makes the recognition of the programme abroad easier.

Director of studies:

The director of studies is responsible for the fulfilment of provisions under study law in the first instance. It is incumbent upon her or him to ensure co-ordination and planning of matters relating to studies and teaching.

ECTS (European Credit Transfer System):

The number of ECTS credit points describes the workload of individual academic performance. One ECTS credit point is calculated at 25 hours of work. This includes contact hours and independent work.

Exams:

Exams verify the knowledge you have acquired in your courses. Exams are taken in oral or written form or both. In particular courses, you have to submit written work (a module essay) and/ or hold a presentation.

Faculty:

A faculty combines fields of study which belong to a particular subject. For instance, subjects such as physics, chemistry, mathematics and biology belong to the Faculty of Natural Sciences.

Final paper:

To complete your study programme, you have to write a final paper (bachelor's thesis, diploma thesis, master's thesis or doctoral thesis).

Institute/sub-unit:

An institute/sub-unit is the smallest organisational unit of a faculty and a contact point for study programme-specific questions, registrations for a variety of courses and exams.

Joint degree programme:

A joint degree programme is a bachelor's, master's or doctoral programme carried out in co-operation with two or more recognised post-secondary educational institutions. With this kind of programme, you have to acquire a particular number of ECTS credits at one or several partner institutions during a stay abroad. You will receive an internationally recognised degree which differs according to the programme.

Plagiarism:

A plagiarism is when you use someone else's text, content or ideas in your own work without giving the source(s). If you are caught committing plagiarism, you have to assume that your work will be given a fail grade. Each master's or diploma thesis has to be uploaded to UNIGRAZonline, where it will be electronically checked for plagiarisms.

Registration number (or matriculation number)

The registration number ("Matrikelnummer") is a student's eight-digit identification number at university. You are given this number when you enrol and you keep it for your whole life, even if you change to a different university in Austria.

Shortest study period:

The shortest study period is the number of semesters planned in the curriculum for a study programme to be completed.

Study information sheet:

The study information sheet is a print-out which you can download from UNIGRAZonline together with your semester documents (confirmation of continuation, GVB application form for public transport in Graz, etc) and print out. Your study information sheet contains your exact details and your study programme(s).

UNIGRAZonline:

UNIGRAZonline is the information management system of the University of Graz. You can, for example, edit personal data immediately, request examination data and retrieve information about all the courses (place, time, content, lecturer). In the same way, UNIGRAZonline provides you with an overview of your academic progress. There are also search functions for persons, rooms, courses and study programmes, etc. More information on unigrazonline.uni-graz.at

Workload:

This is the amount of work students need to do to achieve a certain learning outcome (e.g. in a course). The amount of workload is given in ECTS credits.